

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 19 April 2018 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Bateman
Cllr M Beauchamp
Cllr D Daly
Cllr G Taylor
Cllr D Niemann
The Clerk
Three Parishioners

1. Apologies for Absence
Cllr Askew and Cllr Chenery.
2. Parishioner's Time
A Parishioner raised concerns about the increase in the number of holiday lets in the village and asked if the Parish Council could raise these concerns. The Parishioner considered that these holiday lets are pushing up property prices for everybody else and has an impact on the village community. Chairman explained that approximately 40 of the properties in Syderstone are holiday lets/homes and they do create work e.g. gardening for local employment.
Chairman further explained that concerns have been raised with BCKLWN Leaders in the past with no satisfactory outcome and the Parish Council has no jurisdiction over purchase and use of properties.
Another Parishioner asked how Planning decisions are made for the Parish. Chairman advised that the Borough Local Plan determines the Planning strategies and the Plan is currently in progress and Syderstone Parish Council will be consulted in order to make comments.
3. Declarations of Interest
None.
4. Minutes of the March Parish Council Meeting held on 15 March 2018
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Planning Matters:-
 - 5.1 Notice of Decision. White Hall Farm, White Hall Lane, Syderstone. Construction of a 1200 T grain store together with concrete apron and appropriate fan house and access track. (Ref number 18/000091/F). Application Permitted.
Notice of Decision received and noted at the meeting.
6. Financial matters:-
 - 6.1-4 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
 - 6.5 Annual Governance Statement 2017/18

Chairman reported that the Internal Audit has been completed with a satisfactory outcome. Chairman took the meeting through the Annual Governance Statement for completion. **Resolved to approve the completed Governance Statement**

- 6.6 Accounting Statements 2017/18
Chairman took the meeting through the Accounting Statements. **Resolved to approve the Accounting Statements.**
- 6.7 Exemption from External Audit
Chairman confirmed that smaller authorities where the higher of gross income or gross expenditure does not exceed £25,000 in the year of account ending 31 March 2018 may wish to certify themselves as exempt from a limited assurance review, therefore no External Audit fee is payable. **Resolved to apply for Exemption from External Audit.**
- 6.8 Confirmation of the Dates of the Period for the Exercise of Public Rights
Resolved to agree the dates of the period as 4 June 2018 to 13 July 2018
- 6.9 RFO's Report for 2017/18
Report previously circulated to all Councillors. **Resolved to agree the report.**
7. Cllr Chenery of Horsburgh report
No report received.
8. Adult Play Equipment
Chairman reported that Cllr Askew and himself recently met with the Playground Safety Inspector to look at possible locations for the equipment. The Safety Inspector advised that as we could not provide a distance of 25 metres from the children's play area then fencing will be required. Chairman circulated at the meeting a plan showing two possible locations for the Adult Equipment and each area would require 36 feet of fencing. The meeting considered that metal fencing would be preferable. Chairman considered that individual pieces of Equipment would be more appropriate. **Resolved to ask at least two suppliers to provide quotes for recommended equipment that will fit in the proposed areas. Any proposals should be presented to the Parishioners (perhaps in the June Parish Newsletter) for their comments before making any final decisions.**
9. Late Correspondence
Chairman reported that an invitation has been received from the Royal Air Force to celebrate its 100th Anniversary. Event to be held at the Sandringham Centre on the 2 May 2018.
10. To receive items for next Agenda
 - 10.1 Cllr Taylor considered that the village should support the recognition of 100 years ending of World War 1. Consideration to be given to an exhibition in the village hall after the church remembrance service on the 11 November 2018.
 - 10.2 Further consideration should be given to the provision of a dog bin in the vicinity of the village hall.
 - 10.3 Newly appointed Clerk to send a letter to Norfolk Community Foundation to enquire if there are any community benefits payable from the Chiplow Wind Farm.
11. Date of next meeting 17 May 2018 starting at **7.00 p.m.** for the Annual Parish meeting followed by the Annual Parish Council Meeting and Parish Council Meeting – Agreed.
All Councillors thanked the Parish Clerk for his service over the last seven years.

There being no further business the Chairman closed the Meeting at 8.40pm.

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Financial Matters Parish Council Meeting 19 April 2018

6.	Financial Matters		
6.1	Bank balance from March minutes		9258.64
		TOTAL	9258.64
6.2	Balance as at 1 April 2018		
	Community Account	1252.44	
	Tracker Account	8006.20	
	Bank balances as at 1 April 2018		9258.64
6.3	Payments		
	E-On Street Lighting (DD payment Mar 2018)	38.52	
	101447 B.Lloyd (Apr salary)	223.90	
	101448 HMRC (Apr Paye)	5.60	
	101449 B. Lloyd (purchase of paper)	2.75	
	101450 R. Thompson (Return address stamp for new clerk)	27.88	
	101451 Amy Robsart Hall (annual hire)	154.00	
	101452 Norfolk Association of Local Councils (annual subscription)	133.60	
		SUB TOTAL	(586.25)
6.4	Bank balances carried forward	TOTAL	8672.39

Agendas and minutes are also available at:
www.syderstone.com/parish