

# SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held on Thursday 28 September 2017 in Amy Robsart Hall

**PRESENT:** Cllr R Thompson (Chairman)  
Cllr M Askew  
Cllr D Daly  
Cllr G Taylor  
Cllr D Niemann  
Cllr M Chenery  
The Clerk  
One Parishioner

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1. Apologies for Absence  
Cllr M Bateman and Cllr M Beauchamp.
2. Parishioner's Time  
A Parishioner thanked all Councillors for their efforts in installing the dog bins. The Parishioner suggested that a Notice Board could be provided inside the bus shelter for general public use. Considerable discussion took place. **Resolved to consider this suggestion and look into the possibility of installing a suitable Notice Board inside the bus shelter.**
3. Declarations of Interest  
None.
4. Minutes of the July Parish Council Meeting held on 20 July 2017  
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Green Dog Walker's Scheme  
Chairman reported that the BCKLWN are still awaiting some responses from other Parish Councils as to whether they want to join this scheme. The BCKLWN asked if Syderstone Parish Council would like to proceed alone. The training course requires twelve people. **Resolved Clerk to respond to BCKLWN thanking them for their invitation but we are reluctant to go ahead alone and we would be unlikely to get the required number of people.**
6. Playing Field Inspection quotation for 2018  
Chairman expressed his disappointment regarding the Inspection Report produced by the Company that carried out the annual playing field inspection. A quotation has been received from another Company (Wicksteed Playgrounds) for next year's inspection at a cost of £71 plus VAT. **Resolved to appoint Wicksteed Playgrounds for an Inspection during the month of April 2018.**
7. Proposed closure of Highfield Road Car Park Fakenham  
Chairman reported that we have been invited to comment on the proposed closure. **Resolved to object to the proposed closure as Syderstone residents have to rely on adequate parking in Fakenham. The loss of the car park would cause our residents considerable inconvenience such that we may have to shop elsewhere involving a longer journey.**
8. Planning Matters:-
  - 8.1 TPO The Limes, Rudham Road, Syderstone (ref number 2/TPO/00564). Confirmation that TPO has been made.  
Received and noted at the meeting.

9. Great Massingham Area Community Car Scheme AGM Minutes and Reports  
Chairman referred the meeting to the AGM Minutes. Chairman advised that he has requested more information regarding trips etc.
10. Financial matters
  - 10.1 Chairman and Cllr Askew signed the bank statements.
  - 10.2 Chairman took the meeting through the last three months of the Accounts shown on the Receipts and Payments Spreadsheet.
  - 10.3-6 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
11. Training - General Data Protection  
Chairman explained that Syderstone Parish Council needs to have a Data Protection Officer. **Resolved Chairman to attend the training course (cost £25).**
12. Work Program 2018 (TROD & Playground)  
Chairman proposed that a TROD is installed in Docking Road from the village sign and then down Docking Road on the south side. **Resolved Chairman to obtain costs for this proposed TROD in order that an application can be made under the NCC Parish Partnership Scheme.**  
Discussion took place for ideas for new playground equipment. **Resolved to apply to Norfolk Community Foundation (Jack's Lane Windfarm Fund) for two picnic benches and a table.**
13. Lime Tree on village green (removal of withies)  
Chairman confirmed that whilst Houghton Hall Estate owns the village green, Syderstone Parish Council are responsible for the maintenance of the green. The Lime Tree requires the withies to be removed and a few lower branches. **Resolved to appoint Contractor "Jack in the Green" at a cost £70.**
14. Speedwatch (New Co-ordinator)  
Cllr Bateman has resigned as Co-ordinator. Parishioner Gwyn Williams has volunteered to take over. **Resolved to agree to this appointment.**
15. Cllr Chenery of Horsburgh report  
Cllr Chenery reported as follows:-
  - 15.1 Cllr Chenery has taken over as portfolio holder for "health scrutiny".
  - 15.2 NCC members are against the proposed merger of the Fire Service with the Police.
  - 15.3 Cllr Chenery has access to some funds from NCC which could possibly give additional financial support for the proposed Docking Road TROD. Cllr Chenery supports the proposed TROD.
  - 15.4 Cllr Chenery and Chairman recently visited the Coxford Quarry and were impressed with the land reclamations and environmental improvements.
  - 15.5 Cllr Askew asked Cllr Chenery to enquire into the required criteria in order for NCC to reconsider a roundabout at the Four Winds Junction.
16. Late Correspondence  
None.
17. To receive items for next Agenda  
None.
18. Date of next meeting 19 October 2017 starting at 7.30 p.m. – Agreed

There being no further business the Chairman closed the Meeting at 8.45pm

# SYDERSTONE PARISH COUNCIL

## Financial Matters Parish Council Meeting 28 September 2017

10.	Financial Matters		
10.1	Receive (and two Councillors to sign) the Bank Statements		
10.2	Receipts and Payments Spreadsheet Apr to September 2017		
10.3	Bank balance from July minutes		<b>13079.24</b>
	Less E.ON street lighting invoice paid on 11 August 2017		<b>(38.52)</b>
	Add NCC TROD (Rudham Road) part refund received on 4 August 2017		<b>75.20</b>
		<b>TOTAL</b>	<b>13115.92</b>
10.4	Balance as at 1 September 2017		
	Community Account		3159.32
	Tracker Account		10000.00
	Less unrepresented cheque 101408 (Paperklip Ltd)		(43.40)
	Bank balances as at 1 Sept 2017		<b>13115.92</b>
10.5	Payments		
	E-On Street Lighting (DD payment Sept 2017)		38.52
	101411 B.Lloyd (Aug salary)		222.20
	101412 B.Lloyd (Aug Paye reimbursed)		2.80
	101413 B.Lloyd (Sept salary)		222.20
	101414 HMRC (Paye Sept)		2.80
	101415 T.T.S.R.Limited (July & Aug invoices grass cutting)		496.94
	101416 Mazars LLP (external Audit fee)		120.00
	101417 Economy Timber Ltd (wood for Wendy House repair)		91.20
	101418 The Royal British Legion Poppy Appeal (Rememb wreath)		20.00
		<b>SUB TOTAL</b>	<b>(1216.66)</b>
10.6	Bank balances carried forward	<b>TOTAL</b>	<b>11899.26</b>