

# SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held on Thursday 20 April 2017 in Amy Robsart Hall

**PRESENT:**

- Cllr R Thompson (Chairman)**
- Cllr M Askew**
- Cllr M Bateman**
- Cllr M Beauchamp**
- Cllr D Daly (up to Item 6.7)**
- Cllr G Taylor**
- The Clerk**
- One Parishioner (up to Item 10)**

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1. Apologies for Absence  
Cllr Chenery.
2. Parishioner's Time  
A Parishioner reported that 37 people have indicated an interest in dog bins and some would be willing to raise funds to contribute to the costs. One Parishioner was willing to purchase two bins. Chairman explained that differing points of view existed within the village and not all landowners have granted permission for the siting of the bins.
3. Declarations of Interest  
None.
4. Minutes of the March Parish Council Meeting held on 16 March 2017  
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. On-Going Items from the Minutes
  - 5.1 Dog Bins  
Chairman reported that a letter was received today from Mrs Rutter in response to our request to site a dog bin on the Ringer Trust Land, the Clerk read out the letter at the meeting. Mrs Rutter's letter went into considerable detail suggesting a Syderstone Keep Britain Tidy Group, but unfortunately no approval was given. **Resolved Clerk to circulate a copy of the letter to all Councillors and to reply thanking Mrs Rutter for her suggestions which would compliment the dog bins if approval were to be given.**  
Chairman advised that various Local Authorities are implementing a 'Green Dog Walkers Scheme' to educate dog owners. Further details are awaited from BCKLWN.
  - 5.2 Village Sign Repair  
Chairman reported that a revised quotation has been received from a Contractor which now exceeds our insurance £250 excess. The Insurance Company have confirmed in writing that a claim would not increase next year's premium. **Resolved Cllr Bateman to obtain quotes for galvanised finish support for the sign.**
  - 5.3 Creake Road TROD (400m @ £1831)  
**Resolved to make the application for the TROD to NCC.**
  - 5.4 Tattersett Road TROD (114m @ £522)  
Detailed discussion took place regarding the possibility of a TROD in Tattersett Road. Chairman explained that whilst NCC Highways did not cut grass verges last year it is expected that cutting will take place this year which will improve access. **Resolved to**

**examine further the location and suitability for this TROD and to wait and see what happens with the verge cutting as the TROD cannot now be installed until summer 2018.**

5.5 Special Expenses – Borough Grass Cutting 2016  
Chairman explained that we have been invoiced directly for the extra cuts performed by the Borough in 2016. For 2017 the Borough will continue to cut every three weeks, totalling twelve cuts per annum in Mill Lane.

6. Financial matters

6.1-4 “Financial Matters” attached. **Resolved to agree all balances and approve payments**

6.5 Annual Return for the year ended 31/03/17 – Annual Governance Statement and to approve Final Accounting Statements  
Annual Return approved and completed at the meeting.

6.6 RFO’s Financial report for 2016/17  
Received and approved at the meeting.

6.7 Appointment of the date for the exercise of Electors’ Rights  
**Resolved for the elected period to commence on 3 July 2017 and end on 11 August 2017.**

7. Annual Playing Field Inspection

Chairman advised that two quotations have been received. **Resolved Clerk to appoint Play Inspection costing £65 to be carried out in June 2017.**

8. Planning :- Local Plan Review

Chairman explained the Local Plan Review and took the meeting through a map showing landowners’ bids for housing areas in the Parish together with details of the size of the areas from which can be calculated the possible number of properties that could be built.  
Cllr Askew expressed his concern that the water supply infrastructure may not cope with significant increases in properties.

9. Cllr Chenery of Horsburgh report

No report received.

10. Late Correspondence

10.1 Chairman reported that the Conservative and Labour Candidates have recently circulated their leaflets in the Parish.

10.2 Cllr Askew expressed his disappointment regarding the very short grass cutting carried out by the Contractor on the playing field which is leaving significant amounts of grass which is smothering the short grass left. Cllr Askew suggests that a cylinder cut needs to be carried out. **Resolved Cllr Askew to raise his concerns with the Contractor on site at the next cut and Chairman will write to the Contractor.**

11. Councillor Vacancy

Chairman reported that the BCKLWN have confirmed that we can co-opt a Councillor to fill the vacancy. **Resolved to co-opt Ms Dawn Niemann.**

12. To receive items for next Agenda

None.

13. Date of next meeting 18 May 2017 (**starting at 7 p.m. commencing with Annual Parish Meeting**) – Agreed

There being no further business the Chairman closed the meeting at 9.14 pm.

# SYDERSTONE PARISH COUNCIL

## Financial Matters

### Parish Council Meeting 20 April 2017

#### 6. Financial Matters

6.1	Bank balance from March minutes		<b>6768.64</b>
	Add Precept/CTS Relief Grant banked on 10 Apr 2017		<b>9397.00</b>
		<b>TOTAL</b>	<b>16165.64</b>
6.2	Balance as at 10 Apr 2017		
	Community Account	10974.75	
	Tracker Account	5190.89	
	Bank balances as at 10 Apr 2017		<b>16165.64</b>
6.3	Payments		
	E-On Street Lighting (DD payment Apr 2017)	35.23	
	101382 B.Lloyd (Apr salary)	219.80	
	101383 HMRC (Apr Paye)	2.20	
	101384 Westcotec Limited (annual maintenance charge)	180.00	
	101385 Amy Robsart Hall (annual hall hire)	154.00	
	101386 T.T.S.R.Limited (March invoice grass cutting)	248.47	
	101387 Norfolk Association of Local Councils (subscription)	133.07	
	101388 Borough Council of Kings Lynn & West Norfolk (extra Grass cuts 2016)	41.85	
	101389 Norfolk County Council (Creake Road Trod contribution)	1831.00	
		<b>SUB TOTAL</b>	<b>(2845.62)</b>
6.4	Bank balances carried forward	<b>TOTAL</b>	<b>13320.02</b>

Agendas and minutes are also available at:  
[www.syderstone.com/parish](http://www.syderstone.com/parish)