

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 15 December 2016 in Amy Robsart Hall

PRESENT:

- Cllr R Thompson (Chairman)**
- Cllr M Askew**
- Cllr M Bateman**
- Cllr M Beauchamp**
- Cllr D Daly**
- Cllr G Taylor**
- Cllr Ms M Thompson**
- Cllr M Chenery (in attendance for items 1 & 10)**
- The Clerk**
- One Parishioner**

1. Apologies for Absence
None.
10. Cllr Chenery of Horsburgh report
Cllr Chenery had to leave the meeting early, so this Agenda Item was brought forward.
Cllr Chenery reported as follows:-
 - 10.1 The County and Borough Councils have yet to decide the Council Tax charges for 2017/18, this will be looked at in January 2017.
 - 10.2 Consultation currently taking place by NCC regarding School Patrols.
2. Parishioner's Time
None.
3. Declarations of Interest
None.
4. Minutes of the November Parish Council Meeting held on 17 November 2016
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Highway Rangers Visit
Chairman referred to the previously circulated correspondence received from The Rangers regarding work completed and asked the Councillors if any further requests for work to be done. Cllr Taylor reported that the path from 1 Ashside and opposite Ten Cottages still has overgrowth and requires further cutting back. **Resolved Clerk to request The Rangers to complete this work.**
6. Jack's Lane Wind Farm (Aviva)
Chairman reported that this Wind Farm has been sold to Aviva but RES will continue to manage the Wind Farm and oversee The Community Grant Scheme. Chairman advised that Grants already made are now published on the internet. Cllr Taylor confirmed that the next round of Grant Applications opens on 1 January 2017.

7. Financial matters
 - 7.1 Bank Statements signed by the Chairman and Cllr Taylor.
 - 7.2 Chairman took the meeting through the Receipts and Payments Spreadsheet for the third quarter of the Financial Year. **Resolved to approve the third quarter accounts.**
 - 7.3-6 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
 - 7.7 Clerk's Salary Review
Clerk left the meeting for this Item. **Resolved to increase Clerk's salary from £11.10 to £11.25 per hour effective from 1 May 2017.**
 - 7.8 Budget & Precept 2017/18
Chairman referred to his Budget Report which had been previously circulated. Discussion took place regarding the Precept for 2017/18. **Resolved to increase the Parish Council Tax by 2% in order to have sufficient reserves for the future.**
Chairman explained the proposed Budget for 2017/18. **Resolved to approve the Budget.**
Chairman and Cllr Askew will reassess the need for an additional grass cut by the Grounds Maintenance Contractor.

8. Community Infrastructure Levy (CILS)
Chairman explained this new Levy which will require developers of new builds to pay an amount to the Borough Council based on floor area. The charge will be £60 per square metre in our area and applies from 15 February 2017. The Parish Council will receive 15% of the Levy which is expected to be spent on improving local infrastructure and has to be spent within five years. At this stage it is unclear what is defined as 'local infrastructure'. **Resolved Cllr Beauchamp to make enquiries regarding allowable expenditure whilst attending his training course in January 2017.**

9. Planning Matters:-
 - 9.1 Notification of Decision. Barn Cottage, The Street, Syderstone T1 Horse Chestnut Fell TPO Work Approved (ref no 2/TPO/00154)
Received and noted at the meeting.
 - 9.2 Notice of Decision. 2 Manor Gardens, The Street, Syderstone. T1 Horse Chestnut Tree Remove TPO Work approved (ref no 2/TPO/00154)
Received and noted at the meeting.
 - 9.3 Outline Planning Application erection of two new single storey dwellings The Limes, Rudham Road, Syderstone reference number 16/02007/O.
The meeting considered this Outline Planning Application. Cllr Ms Thompson advised that two of the Parishioners neighbouring the proposed site have raised some concerns and will be writing to the BCKLWN. **Resolved Parish Council to support the Outline Planning Application, subject to the line of trees at the frontage of the site to be surveyed in order to ensure that adequate access to the proposed site is provided.**

10. Cllr Chenery of Horsburgh report
Dealt with earlier.

11. Late Correspondence
 - 11.1 Correspondence received from NCC regarding Avian Influenza urging poultry keepers to reinforce biosecurity measures at their premises.

12. To receive items for next Agenda
None.

13. Date of next meeting 19 January 2017 starting at 7.30 p.m. – Agreed
There being no further business the Chairman closed the Meeting at 8.43pm.

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Financial Matters Parish Council Meeting 15 December 2016

7.	Financial Matters		
7.1	Receive (and two Councillors to sign) the Bank Statements		
7.2	Receipts and Payments Spreadsheet Apr to December 2016		
7.3	Bank balance from November minutes		5719.33
	Add tax refund HMRC (Paye) paid on 24 Nov 2016		139.20
	Add Tracker Account interest paid on 5 Dec 2016		1.51
	Add Final Grant received from Groundwork UK (Zip Wire) on 3 Nov 2016		2000.00
		TOTAL	7860.04
7.4	Balance as at 5 Dec 2016		
	Community Account	2956.15	
	Tracker Account	5190.89	
	Less unrepresented cheques:-		
	101364 TTSR Limited	(243.60)	
	101365 PaperKlip Ltd	(43.40)	
	Bank balances as at 5 Dec 2016		7860.04
7.5	Payments		
	E-On Street Lighting (DD payment Dec 2016)	34.08	
	101368 B.Lloyd (Dec)	210.60	
	101369 HMRC (Dec Paye)	11.40	
	101370 Norfolk Association of Local Councils (course fee)	72.00	
		SUB TOTAL	(328.08)
7.6	Bank balances carried forward	TOTAL	7531.96

Agendas and minutes are also available at:
www.syderstone.com/parish