

# SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held on Thursday 21 April 2016 in Amy Robsart Hall

**PRESENT:** Cllr R Thompson (Chairman)  
Cllr M Bateman  
Cllr D Daly  
Cllr M MacArthur  
Cllr G Taylor  
The Clerk

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1. Apologies for Absence  
Cllr Ms M Thompson and Cllr M Cheney.
2. Parishioner's Time  
None present.
3. Declarations of Interest  
None.
4. Minutes of the March Parish Council Meeting held on 17 March 2016  
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Financial matters
  - 5.1-4 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
  - 5.5 Annual Return for the year ended 31/03/16 – Annual Governance Statement and to approve Final Accounting Statements  
Annual Return approved and completed at the meeting.
  - 5.6 RFO's Financial report for 2015/16  
Received and approved at the meeting.
  - 5.7 Appointment of the date for the exercise of Electors' Rights  
Chairman explained that previously the external auditors set the dates but now it is for the Parish Council to determine. **Resolved for the elected period to commence on 1 June 2016 and end on 15 July 2016.**
6. Great Massingham Community Car scheme:- to approve grant for 2016/17 (pay at May meeting)  
**Resolved to make a grant of £150 at the next meeting.**
7. Village Fete  
Chairman reported that we are awaiting the risk assessments and insurance details from the organisers of the Village Fete. **Resolved Cllr Bateman agreed to follow this up.**
8. Grass Cutting  
Chairman confirmed that the BCKLWN are currently cutting the greens on the corner of Mill Lane/Norman Way and Heath Rise/Norman Way every six weeks. The meeting considered that the frequency was inadequate. **Resolved to pay the additional cost (as**

**Special Expenses) so that the BCKLWN cut every three weeks, totalling twelve cuts per annum.**

9. Tesco Grant  
Chairman advised that the paperwork has been returned to Tesco in order to progress the £8000 Grant for the playing field zip wire. It is likely to be a number of weeks before any monies received and order placed.
10. PCC Election  
Chairman read out the Candidates standing for election. Information on each Candidate can be viewed on the website [www.choosemypcc.org.uk](http://www.choosemypcc.org.uk)
11. Highway Items
  - 11.1 Mill Lane Village Sign  
Chairman confirmed that he has reported the leaning sign to NCC Highways.
  - 11.2 Hedgerows in Mill Lane  
Chairman confirmed that he has requested NCC Highways to cut the bracken in the hedgerows in Mill Lane.
  - 11.3 Four Winds Junction  
The safety concerns regarding this junction have been raised by the Chairman with NCC Highways.
12. Planning Matters:-
  - 12.1 Notification of a New Property Address (Cedar Lodge, 8 Tattersett Road, Syderstone)  
Received and noted at the meeting.
  - 12.2 Notification of a House Name (The Boundary House, 17 Ashside, Syderstone)  
Received and noted at the meeting.
  - 12.3 Application to convert residential living accommodation on the first floor of the premises to rental rooms at The Lynn Arms, The Street, Syderstone. Reference number 16/00721/CU  
Application received and discussed at the meeting. **Resolved to support the application but all the doors on the upper floors should be fire doors.**
13. Cllr Chenery of Horsburgh report  
No report received.
14. Late Correspondence Received
  - 14.1 Chairman advised that the BCKLWN believes it has a five year supply of deliverable housing sites across the Borough. This means that from now on Planning Applications for housing developments will once again be considered using local planning policies set out in the Local Plan.
  - 14.2 Chairman reported that he has advised Houghton Estate that the Lime tree on The Green at the bottom of The Street has considerable growth sprouting out at the base of the tree making it look unsightly. Houghton Estate has confirmed that we can deal with this and Chairman will progress further.
15. To receive items for next Agenda
  - 15.1 Chairman expressed concerns that the dog sign 'Clean it up' located on the footpath at the side of the church has been written on with permanent markings. The position will continue to be monitored.
  - 15.2 Speed Watch
16. Date of next meeting 19 May 2016 (**starting at 7 p.m. commencing with Annual Parish Meeting**) – Agreed

There being no further business the Chairman closed the Meeting at 8.28pm.

# SYDERSTONE PARISH COUNCIL

## Financial Matters Parish Council Meeting 21 April 2016

### 5. Financial Matters

5.1	Bank balance from March minutes		<b>5379.70</b>
	Add Precept/CTS Relief Grant banked on 11/04/2016		<b>9003.00</b>
		<b>TOTAL</b>	<b>14382.70</b>
5.2	Balance as at 1 April 2016		
	Community Account	1193.40	
	Tracker Account	4186.30	
	Add Precept/CTS Relief Grant banked on 11/04/2016	9003.00	
	Bank balances as at 11 April 2016		<b>14382.70</b>
5.3	Payments		
	E-On Street Lighting (DD payment April 2016)	30.33	
	101327 B.Lloyd (April salary)	186.80	
	101328 HMRC (April Paye)	32.20	
	101329 Amy Robsart Hall (annual hall hire)	154.00	
	101330 Norfolk County Council (Rudham Road Trod 50%)	478.00	
	101331 B.Lloyd (purchase of stationery ;- pocket sleeves)	4.00	
	101332 Norfolk Association of Local Councils (annual subs)	129.17	
		<b>SUB TOTAL</b>	<b>(1014.50)</b>
5.4	Bank balances carried forward	<b>TOTAL</b>	<b>13368.20</b>

Agendas and minutes are also available at:  
[www.syderstone.com/parish](http://www.syderstone.com/parish)