

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 17 March 2016 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Askew
Cllr D Daly
Cllr M MacArthur
Cllr G Taylor
Cllr Ms M Thompson
The Clerk

1. Apologies for Absence
Cllr Bateman and Cllr Chenery.
2. Parishioner's Time
None.
3. Declarations of Interest
None.
4. Minutes of the February Parish Council Meeting held on 18 February 2016
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes, subject to the following amendment. Minute 12.1 The monitoring mast in Jack's Lane will be taken down.**
5. Financial matters
 - 5.1 The Bank Statements were received at the meeting and signed by the Chairman and Cllr Askew.
 - 5.2-5 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
 - 5.6 Draft Final Accounts 2015/16
 - 5.6.1 Receipts and Payments Spreadsheet for 2015/16
Chairman took the meeting through the Spreadsheet explaining the various entries.
 - 5.6.2 Receipts and Payments Accounts as at 31 March 2016 (draft)
Chairman presented the draft Accounts. **Resolved to approve the draft accounts subject to audit and bank reconciliation.**
 - 5.6.3 Payments over £100
Clerk distributed at the meeting the payment details.
6. Planning Matters:-
 - 6.1 Planning Seminar Report (NPPF, CIL & E- Consultation)
Chairman explained the proposals under the National Planning Policy Framework (NPPF) outlining the changes for future development and starter homes.
Chairman reported on the Community Infrastructure Levy (CIL) whereby developers will contribute by payment of a levy based on the area of the property, which in the North East and East of the Borough, including Syderstone, will be £60 per square metre. The Parish Councils will receive 15% of this levy.

From 1 June 2016 the BCKLWN will stop issuing paper copies of plans for consultation and the Parish Councils will need to receive these electronically. **Resolved to receive the plans electronically and use a suitable printer to provide a hard copy for the meetings.**

- 6.2 Notice of Decision - Natterjacks, Docking Road, Syderstone reference number 15/02049/F - Application Permitted
Received and noted at the meeting.
- 6.3 Notice of Decision - 3 Docking Road, Syderstone reference number 15/02137/F - Application Permitted
Received and noted at the meeting.
7. Cllr Chenery of Horsburgh report
In the absence of Cllr Chenery the Chairman reported as follows:-
 - 7.1 Docking Recycling Centre is scheduled to re-open on 1 May 2016.
 - 7.2 Heacham Fire Station will remain in operation.
8. Late correspondence received:
 - 8.1 Chairman reported that the Speed Limit Signs have been repaired.
 - 8.2 Highway Rangers will trim the footpath (opposite Ten Cottages leading to Ashside) as high priority in the new financial year.
 - 8.3 Chairman explained the Special Expenses unexpectedly appearing on Parishioner's Council Tax Bills 2016/17, these relate to the services provided by BCKLWN for cutting the grass areas at the two junctions in Norman Way and for herbicide spraying around tree trunks. Chairman will investigate these charges further and obtain comparable quotes and report at the next meeting.
 - 8.4 Cllr Taylor reported on the Great Massingham Community Car Scheme AGM.
 - 8.5 Chairman was pleased to report that the Tesco Grant for £8000 for the playing field cable way has been awarded
9. To receive items for the next Agenda
 - 9.1 Cllr Askew reported that the Syderstone Village Sign located at the bottom of Mill Lane is leaning over. Chairman will investigate further & report.
 - 9.2 Cllr Askew suggested that Norfolk Wildlife Trust cut the bracken in the hedgerows in Mill Lane. Chairman to pass request to County Highways or NWT.
 - 9.3 Cllr Askew reported that the replacement bollard at the Four Winds junction is inadequate as it is not clear where the island is for turning off the main road. Chairman agreed to report this to the NCC Highways Area Manager.
10. Date of next meeting 21 April 2016 at 7.30pm – Agreed

There being no further business the Chairman closed the Meeting at 8.46pm.

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Financial Matters Parish Council Meeting 17 March 2016

5.	Financial Matters		
5.1	Receive (and two Councillors to sign) the Bank Statements		
5.2	Bank balance from February minutes		5606.55
	Add Newsletter cheque banked on 23 February		20.00
	Add Tracker Account interest paid on 7 March 2016		0.52
		TOTAL	5627.07
5.3	Balance as at 1 March 2016		
	Community Account	1480.77	
	Less unpresented cheque (cheque 101323 PaperKlip Ltd)	(40.00)	
	Tracker Account (including interest paid on 7 March 2016)	4186.30	
	Bank balances as at 7 March 2016		5627.07
5.4	Payments		
	E-On Street Lighting (DD payment March 2016)	28.37	
	101325 B.Lloyd (March salary)	185.20	
	101326 HMRC (March Paye)	33.80	
		SUB TOTAL	(247.37)
5.5	Bank balances carried forward	TOTAL	5379.70

Agendas and minutes are also available at:
www.syderstone.com/parish