

# SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held on Thursday 17 December 2015 in Amy Robsart Hall

**PRESENT:** Cllr R Thompson (Chairman)  
Cllr M Askew  
Cllr M Bateman (from Item 6.7)  
Cllr G Taylor  
Cllr Ms M Thompson  
Cllr M Chenery (from Item 6.7)  
The Clerk

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1. Apologies for Absence  
Cllr Daly and Cllr MacArthur.
2. Parishioner's Time  
None present.
3. Declarations of Interest  
None.
4. Minutes of the November Parish Council Meeting held on 19 November 2015  
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
  - 5.1 NCF Playground Grant Application  
Chairman confirmed that applications have been prepared for a Buddy Board and Cockerel Rock n Roll. It appears that no decisions have been made by NCF as to when applications can be considered. **Resolved Clerk to ask Graham Tuttle (NCF) as to when applications can be submitted for consideration.**
  - 5.2 Tesco Grant Scheme  
Chairman explained a new Tesco Grant Scheme whereby monies collected from the charges for plastic bags is used to finance grants for projects in the community. **Resolved application to be made for £8000 for a Cable Way for the playground.**
  - 5.3 Beech Tree  
Chairman reported that the beech tree on the footpath opposite the village hall, which was significantly affected by fungus and presented a safety hazard, has been felled and removed.
6. Financial matters
  - 6.1 Chairman and Cllr Askew signed both Bank Statements.
  - 6.2 Chairman took the meeting through the Receipts and Payments Spreadsheet April – December 2015 and gave the projections for expenditure to the year end.
  - 6.3-6 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
  - 6.7 External Audit  
The Chairman explained that currently we are required to have an internal audit (Mrs G Goff) and an external audit (Mazars Ltd). Our external auditor is appointed by the Audit Commission, which is being abolished. From 2017-18 an internal audit will

suffice providing that there are no queries raised concerning the accounts. A Sector Led Body (SLB) is being set up to appoint an external auditor for Parish Councils from 2017-18. Unless Parish Councils appoint their own external auditor by 31 January 2016, then they will be automatically enrolled for the provision of an external auditor by the SLB. **Resolved not to opt out of this arrangement.**

6.8 Grass Cutting Contract

Chairman confirmed that the previous Contract required the footpaths and the village green to be cut once per month during the growing season. In practice a cut twice per month during the growing season is required. **Resolved that the new Contract requires fourteen cuts for all areas (one cut in March, two cuts each month April – September and one cut in October).**

Quotations have been received from five Contractors and Chairman explained the cost comparisons between the Contractors. **Resolved Clerk to appoint TTSR Contractors for a three year contract and to thank the other Contractors for their quotes but to inform them they have been unsuccessful.**

6.9 Clerk's Salary Review

Clerk left the meeting for this item. Chairman proposed that Clerk's salary be increased to £11.10 per hour as from 1 May 2016. **Resolved all agreed.**

6.10 Budget & Precept 2016/17

Chairman presented in detail his Report 'Syderstone Parish Council Tax 2016/17' which included the options for the Precept 2016/17 and the Budget 2016/17.

Cllr Ms Thompson thanked Chairman for his time and effort in preparing this detailed report. **Resolved Budget approved and no increase in the Parish Council Tax of £43.66 at Band D for 2016/17.**

7. Planning Matters

7.1 Advertisement Application:- 1 x free standing sign on two aluminium posts at Rudham Road Syderstone at Junction with B1454 Fakenham Road - ref number 15/01899/A Application considered at the meeting. It was pointed out that the Parish Council has requested for the various signs at the Four Winds Junction to be removed to avoid distractions to motorists. Further debate followed. **Resolved to make no observations.**

7.2 Notice of Decision – 10 Ashside Syderstone ref number 15/01531/F – Demolition of rear extension and rebuild new single storey extension. Application Permitted Received and noted at the meeting.

7.3 Notice of Decision – Churchgate Cottage, The Street, Syderstone ref number 15/01186/F – New dwelling and cart shed. Application Permitted Received and noted at the meeting.

7.4 Chiplow Wind Farm ref number 10/00883/FM – Revised Surface Water Drainage Scheme

Chairman explained that Blue Energy Company (Wind Farm Developers) wish to proceed with a revised surface water drainage strategy without the explicit investigation and approval of the statutory flood authority (Norfolk Lead Local Flood Authority). Given the present appalling flood situation in Cumbria unnecessary flood risks must not be contemplated. **Resolved to object as the Planning Condition should not be discharged without the consultation, investigation and approval of the statutory flood authority.**

7.5 Appeal - The Stores, Ashside, Syderstone Ref: APP/V2635/D/15/3131612 Appeal allowed and permission granted for a first floor extension over flat roof. Received and noted at the meeting.

8. Manor House Scaffolding (Update)

Cllr Ms Thompson reported that the scaffolding has now been removed. The Chairman expressed his thanks to the new owner of the Manor House for expediting the scaffolding removal following discussions.

9. Vehicle Use of Jacks Lane (RB/5)  
Chairman reported that in the last few months articulated lorries carrying farm produce have used Burnham Green Lane which runs northwards from Syderstone Pond past Buildings Farm and connects to Jack's Lane. It is a Restricted Byway (Syderstone RB5) and as such it is open to Walkers, Horses, Bicycles and Horse Drawn Vehicles but mechanically propelled vehicles are prohibited. The lorries have torn up the surface of the Restricted Byway and mud and water have flowed onto Docking Road Syderstone opposite the pond, which has caused a traffic hazard. **Resolved Clerk to report this matter to NCC Highways.**
10. Cllr Chenery of Horsburgh report  
Cllr Chenery reported as follows;-
  - 10.1 The Conservatives won one recent by-election and now have control over the Policy and Resources Committee and Environment, Development and Transport Committee
  - 10.2 Grants are available from BCKL&WN for various community projects
11. To receive items for next Agenda  
None.
12. Date of next meeting 21 January 2016 at 7.30pm – Agreed

There being no further business the Chairman closed the Meeting at 9.12pm.

# SYDERSTONE PARISH COUNCIL

## Financial Matters Parish Council Meeting 17 December 2015

6.	Financial Matters		
6.1	Receive (and two Councillors to sign) the Bank Statements		
6.2	Receipts and Payments Spreadsheet Apr to December 2015		
6.3	Bank balance from November minutes		<b>6285.41</b>
	Add Tracker Account Interest received on 07/12/15		<b>0.84</b>
		<b>TOTAL</b>	<b>6286.25</b>
6.4	Balance as at 1 December 2015		
	Community Account	2140.47	
	Tracker Account	4184.94	
	Add Tracker Account Interest received on 07/12/15	0.84	
	Less unpresented cheque:-		
	101314 PaperKlip Ltd	(40.00)	
	Bank balances as at 1 December 2015		<b>6286.25</b>
6.5	Payments		
	E-On Street Lighting (DD payment December 2015)	29.36	
	101316 B. Lloyd (December salary)	185.40	
	101317 HMRC (December Paye)	33.60	
	101318 B. Lloyd expenses (stamps purchased)	22.68	
		<b>SUB TOTAL</b>	<b>(271.04)</b>
6.6	Bank balances carried forward	<b>TOTAL</b>	<b>6015.21</b>

Agendas and minutes are also available at:  
[www.syderstone.com/parish](http://www.syderstone.com/parish)