

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 17 September 2015 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Bateman
Cllr D Daly
Cllr M MacArthur
Cllr G Taylor
Cllr Ms M Thompson
The Clerk

1. Apologies for Absence
Cllr Askew and Cllr Chenery
2. Parishioner's Time
None present.
3. Declarations of Interest
None.
4. Minutes of the July Parish Council Meeting held on 16 July 2015
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 Lime Tree - Email from Mr R Miller, Houghton Hall Estate, dated 2 September 2015
Chairman read out the e-mail which advised that Houghton Hall Estate confirm that the tree is in satisfactory condition, has recently been pruned and the tree guard will be removed shortly.
 - 5.2 Beech Tree - Letter from Mrs Libby Rutter, Ringer Trust, dated 12 August 2015
Chairman read out the letter which stated that the Ringer Trust does not own the Beech Tree.
6. Financial matters
 - 6.1 Chairman and Cllr Ms Thompson signed the bank statements.
 - 6.2 Chairman explained the Receipts and Payments Spreadsheet April to September 2015. The projected out-turn for 2015/16 is a reserves balance of £6800 (assuming £1800 VAT reclaimed this financial year)
 - 6.3-6 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
7. Community Asset Register
Chairman advised that he has received recent news that a new landlord may have been found for the Lynn Arms. Cllr Bateman understands that the pub is hoping to reopen in two weeks time.
8. Playground Inspection Report (grass reinstated Springers and Wendy House) and Playground Work in Progress
Chairman confirmed that all works have been completed. The installation date for the Roundabout is the 8 October 2015.

9. Budget – Review of Outside Memberships
Chairman explained that a review of current subscriptions and grants is recommended in an attempt to reduce expenditure. Cllr Taylor agreed to circulate the Great Massingham Community Cars Report to all Councillors in order to review this expenditure. **Resolved to review the subscriptions for membership to Norfolk Playing Field Association and Community Action Norfolk when setting next year's budget.**
Chairman suggested that in future the Parish Council could consider charging a hire fee for the playing field in order to increase income.
10. Future Grant Applications – Rudham Road TROD £478 (50%), Goals & Nets £807, See saw £1248
Chairman reported that under the current rules the TROD cannot be funded by a grant from the Jack's Lane Wind Farm Fund. He welcomed further ideas for any other equipment for the playing field. **Resolved apply to NCC for funding 50% under the Parish Partnership Scheme for the TROD and to apply to NCF (Jack's Lane Wind Farm Fund) for the goals, nets and see saw.**
11. Community Speed Watch
The Parish Council supports a Community Speed Watch Scheme. **Resolved Cllr Bateman and Cllr MacArthur agreed to make the necessary arrangements.**
12. Parish Council Archives
Chairman advised that he holds a number of archives dating back to 1894. **Resolved to pass these records to the village archivists when they are ready to receive them.**
13. External Auditor's Report
Chairman was pleased to report that the Parish Council Accounts passed the external audit.
14. Planning Matters:-
 - 14.1 Local Plans
Chairman reported that BCKLWN's Local Plan has not been adopted. The meeting received and noted the correspondence from North Norfolk District Council regarding Notification of Intention to prepare a new Local Plan.
 - 14.2 Planning Application:- New Dwelling and Cart Shed at Churchgate Cottage, The Street, Syderstone (previously circulated) Reference Number 15/01186/F
Clerk confirmed that the objection to this Planning Application was submitted on 11 August 2015.
 - 14.3 Planning Appeal:- The Stores, Ashside, Syderstone Reference number 15/00757/F
Received and noted at the meeting.
15. Cllr Chenery of Horsburgh report
Chairman reported on behalf of Cllr Chenery that NCC propose to close Docking Recycling Centre and to reduce the opening times of Heacham Recycling Centre to four days per week. Concerns were expressed by all Councillors of this proposal. **Resolved Clerk to write to the Leader of the Conservative Group and the Leader of the UKIP and Independent Group expressing our concerns and to ask the Groups to maintain the services.**
16. Correspondence received – Letter from Ms Libby Rutter, dated 28 August 2015, regarding Jack's Lane Wind Farm Community Fund for Syderstone
Received and noted at the meeting.
17. To receive items for next Agenda
Community Speed Watch.
18. Date of next meeting 15 October 2015 at 7.30pm – Agreed

There being no further business the Chairman closed the Meeting at 9.01pm

SYDERSTONE PARISH COUNCIL

Financial Matters Parish Council Meeting 17 September 2015

6.	Financial Matters		
6.1	Receive (and two Councillors to sign) the Bank Statements		
6.2	Receipts and Payments Spreadsheet Apr to September 2015		
6.3	Bank balance from July minutes		14551.14
	Add Tracker account interest received on 7 Sep 2015		1.52
	Add NCF grant received on 30 July 2015		4576.00
	Less E-On payment made on 11 August 2015 (July electricity charge)		(30.33)
		TOTAL	19098.33
6.4	Balance as at 1 September 2015		
	Community Account		6953.39
	Tracker Account		12183.42
	Add Tracker Account interest received on 7 Sep 2015		1.52
	Less unrepresented cheque:-		
	Paperklip Ltd (cheque number 101296)		(40.00)
	Bank balances as at 1 September 2015		19098.33
6.5	Payments		
	E-On Street Lighting (DD payment September 2015)		30.33
	101298 B. Lloyd (August salary)		185.40
	101299 B. Lloyd (Reclaim Paye August 2015)		33.60
	101300 B. Lloyd expenses (stationery)		6.90
	101301 Norse Eastern Ltd (grass cuts July & August)		514.48
	101302 B. Lloyd (September salary)		185.40
	101303 HMRC (September Paye)		33.60
	101304 Fenland Leisure Products Ltd (slide etc)		5205.98
	101305 Mazars LLP (external Audit fee)		120.00
		SUB TOTAL	(6315.69)
6.6	Bank balances carried forward	TOTAL	12782.64