

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 21 May 2015 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Askew
Cllr M Bateman
Cllr D Daly
Cllr M MacArthur
Cllr G Taylor
Cllr Ms M Thompson
The Clerk
Three Parishioners

1. Apologies for Absence
Cllr M Chenery
2. Parishioner's Time
A Parishioner brought to the attention of the meeting that he was unaware Parishioners are able to attend and raise issues at Parishioner's Time. **Resolved to emphasise in the next Parish Newsletter that all Parishioners are welcome to attend Parish Council Meetings and can raise issues at Parishioner's Time.**
3. Declarations of Interest
None.
4. Minutes of the April Parish Council Meeting held on 16 April 2015
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 RES Funding Panel Report
Chairman explained that the Norfolk Community Foundation rules do not permit grants for items which Parish Councils have a statutory obligation to provide. Concerns regarding these rules have been raised with the Foundation as relevant statutory obligations do not apply to Syderstone Parish Council. Chairman confirmed that a grant application has been submitted to the Foundation for £899 (the remaining costs for the Mill Lane TROD).
 - 5.2 Beech Tree on FP/1
Chairman confirmed that correspondence has been received from the Ringer Trust and the BCKLWN Tree Officer but we are still waiting for the tree to be cut down as it is unsafe. **Resolved Clerk to write to the Tree Officer asking for a progress report and action to be taken.**
 - 5.3 Village Fete (update)
Cllr Bateman reported that a number of people have helped with the Fete arrangements and all matters are in hand ready for this Saturday.

6. Planning Matters
 - 6.1 Notice of Decision: Removal of stair to North Wing at Manor Farm House, The Street, Syderstone – Reference Number 15/00408/LB. Application permitted Received and noted at the meeting.
 - 6.2 First Floor extension over flat roof, The Stores, Ashside, Syderstone – Reference Number 15/00757/F.
Planning Application discussed at the meeting. **Resolved to make no observations.**
7. TROD (Mill Lane):- Sign order
Chairman explained that our contribution of £899 towards the TROD is 50% of the costs. **Resolved to sign the order for NCC to carry out the works.** Cllr Askew suggested that the 30 mph speed limit sign in Mill Lane be moved much closer to the Business Park entrance to reduce speed before entering the area which will be used by walkers on the new TROD. **Resolved to ask Sally Bettinson (NCC Highways) to consider this request.**
8. Financial matters
 - 8.1-4 “Financial Matters” attached. **Resolved to agree all balances and approve payments.**
9. Training course for new Member
Chairman offered a training course for new Cllr Bateman. Cllr Bateman agreed to attend the course for two evenings in September to be held at Bircham. **Resolved Clerk to book the course.**
10. Application for Grant for Roundabout for playground
Chairman reported that he has obtained quotes for various Roundabouts and will continue discussions with suppliers in order to obtain competitive costs. **Resolved to make a grant application to the RES Funding Panel.**
11. Removal of Adventure Trail from playground
Chairman explained that whilst efforts have been made to replace timber on the Adventure Trail it is still rotting and some parts have recently been removed for safety reasons. **Resolved for Cllr Askew to remove the chains in the near future and in the longer term to carry out complete removal of the Adventure Trail.**
12. Tree Inspections
Chairman reported that the Church insurers require the Church to arrange regular inspections of their trees. The Parish Council has a willow tree on the playing field and a cherry tree on the Norman Way footpath. **Resolved to obtain costs for a qualified person to carry out tree inspections and produce associated reports.** Cllr Ms Thompson advised that the Coronation Tree (Lime Tree) needs some cutting back carried out. **Resolved Clerk to contact the landowner (Houghton Estate) requesting them to carry out an inspection.**
13. Chiplow Wind Farm Report
No specific details to report.
14. Cllr Chenery of Horsburgh report
Cllr Chenery not present – no report.
15. To receive items for next Agenda
None.
16. Date of next meeting 18 June 2015 at 7.30pm – Agreed

There being no further business the Chairman closed the Meeting at 8.52pm.

SYDERSTONE PARISH COUNCIL

Financial Matters Parish Council Meeting 21 May 2015

8. Financial Matters

8.1	Bank balance from April minutes		17381.82
	Add VAT repaid on 24 April 2015		703.86
		TOTAL	18085.68
8.2	Balance as at 1 May 2015		
	Community Account	11057.39	
	Tracker Account	7182.29	
	Less unpresented cheque 101277 (Amy Robsart Hall)	(154.00)	
	Bank balances as at 1 May 2015		18085.68
8.3	Payments		
	E-On Street Lighting (DD payment Apr 2015)	21.78	
	101278 B. Lloyd (May salary)	185.40	
	101279 HMRC (Paye May 2015)	33.60	
	101280 PaperKlip Ltd (Printing June Newsletter)	40.00	
	101281 B. Lloyd expenses (distribution Newsletter)	10.00	
	101282 Great Massingham Community Cars	150.00	
	101283 Norfolk County Council (TROD)	899.00	
	101284 Broker Network Ltd (insurance renewal)	471.93	
	101285 Norse Eastern Ltd (grass cuts Mar and Apr)	392.37	
		SUB TOTAL	(2204.08)
8.4	Bank balances carried forward	TOTAL	15881.60

Agendas and minutes are also available at:
www.syderstone.com/parish