

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 16 April 2015 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Askew
Cllr M MacArthur
Cllr G Taylor
The Clerk

1. Apologies for Absence
Cllr D Daly, Cllr A Schmidt, Cllr Ms M Thompson and Cllr M Chenery.
2. Parishioner's Time
None present.
3. Declarations of Interest
None.
4. Minutes of the March Parish Council Meeting held on 19 March 2015
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 Report on the Wind Farm Funding Panel
Cllr Taylor gave a detailed report regarding the Fund Panel meeting he attended on the 15 April 2015. An application form for grants has been produced but some further amendments are to be made. The Panel hope to launch the grant scheme on the 1 May 2015.
Two new issues were discussed with Norfolk Community Foundation one relates to withholding 50% of the grant fund for six months i.e. to limit the total grants to £15,000 in July 2015 with remaining £15,000 to be granted in December 2015 and the second issue relates to withholding an unspecified sum of grant money for emergency grant applications. These issues were discussed at length by the Councillors and it was considered that the withholding of grants creating a six month delay may invalidate quotations that are usually only valid for a set period of time, typically three months and a mid winter grant is of little use when works cannot be carried out due to inclement weather. Regarding the emergency applications no clear definition of what constitutes an emergency was established. **Resolved Clerk to write to Mr Graham Tuttle, Chief Executive of Norfolk Community Foundation expressing our concerns relating to these two issues which are not supported by Syderstone Parish Council.**
 - 5.2 Report on Beech Tree on FP/1
Chairman reported that the BCKLWN Arboricultural Officer has inspected the tree and discovered that it has two aggressive fungi therefore would recommend its removal. Following this advice Clerk wrote to the Land Agent requesting that the landowner contacts the Arboricultural Officer for further discussion. Chairman confirmed that response letter received regarding ownership and await further details.

- 5.3 Village Fete (update)
Chairman was pleased to advise that the Group organising the Village Fete are progressing with various activities organised and insurance has been arranged for the playing field hire. The June edition of the Parish Newsletter will report on the Fete.
Resolved to consider an additional insert in the Newsletter at extra print cost of approximately £30.
- 5.4 Street Lighting energy charges
Chairman confirmed that a number of quotations have been received but quotes awaited from three companies. **Resolved to defer a decision until all quotes are received.**
6. Planning Matters
- 6.1 Notice of Decision : Demolition of garden walls and covered area, replacement portico, new window, alterations to external stores and internal alterations at Manor Farm, The Street, Syderstone - Reference Number 15/00119/LB.
Application approved.
Received and noted at the meeting.
- 6.2 Removal of condition 2 of holiday purposes only and the change of use of agricultural land to amenity land including the provision of car parking at Harrow Barn Buildings Farm, Creake Road, Syderstone - Reference Number 15/00100/F. Application has been withdrawn.
Received and noted at the meeting.
- 6.3 Listed Building Application: Removal of stair to North Wing at Manor Farm House, The Street, Syderstone – Reference Number 15/00408/LB
Resolved no observations.
- 6.4 Horse Chestnut Tree, Manor Farm, Syderstone - Reference Number 15/00020/TPO.
Application to remove tree has been withdrawn.
Received and noted at the meeting.
- 6.5 Notice of Decision : New Cart Shed and redesigned access including timber gates, red brick piers and hedgerow at Manor Farm, The Street, Syderstone – Reference Number 15/00117/F. Application approved.
Received and noted at the meeting.
7. Financial matters
- 7.1-4 “Financial Matters” attached. **Resolved to agree all balances and approve payments.**
- 7.5 Annual Return for the year ended 31/03/15 – Annual Governance Statement and to approve Final Accounting Statements
Resolved to approve the Accounting statements for the year ended 31 March 2015. Also the Annual governance statement 2014/15 was completed and approved at the meeting.
8. Jacks Lane Solar Farm
Chairman explained that an Exhibition regarding the proposed Solar Farm to be held on Tuesday 21 April 2015 in the Amy Robsart Hall.
9. Great Massingham Community Car scheme AGM Minutes and Reports and to approve grant for 2015/16 (pay at May meeting)
Minutes and reports received at the meeting. **Resolved to raise a cheque for £150 at the May meeting for the annual grant.**
10. Continuation of Temporary One-Way Traffic Restriction in the Parish of Syderstone
Chairman confirmed the continuation of the one-way restriction. U2286 Common End (northbound) for its entire length in the Parish of Syderstone. The road will temporarily subject to the imposition of a one-way restriction (northbound), due to erection of scaffolding around a

new building to make it safe for vehicles to pass and the restriction will now continue in effect from 2 May 2015 to 30 June 2015 (previously 1 May 2015).

11. Cllr Chenery of Horsburgh report
No report received.
12. To receive items for next Agenda
 - 12.1 Chairman reported that Syderstone Road will be closed from next week for a duration of eight weeks in order for electrical cables to be installed.
 - 12.2 Cllr Askew advised that NORSE are cutting the grass on the playing field with a smaller "ride on" lawn mower instead of a wide cutter pulled by a tractor which provides a more satisfactory cut. Chairman to report this to NORSE.
 - 12.3 Cheque to be raised at the May meeting for our contribution for the Mill Lane Trod.
 - 12.4 Chairman will report to Mr B Boyd, Norfolk Wildlife Trust our concerns regarding snares being used on the common.
13. Date of next meeting 21 May 2015 at **7.00pm** – Agreed

There being no further business the Chairman closed the Meeting at 8.55pm.

SYDERSTONE PARISH COUNCIL

Financial Matters Parish Council Meeting 16 April 2015

7.	Financial Matters		
7.1	Bank balance from March minutes		9027.01
	Add Precept/CTS cheque banked 10/04/2015		9050.00
		TOTAL	18077.01
7.2	Balance as at 1 April 2015		
	Community Account	1884.72	
	Tracker Account	7182.29	
	Less unpresented cheques (NPFA £20 cheque 101271 & NRCC £20 cheque 101272)	(40.00)	
	Add Precept/CTS cheque banked 10/04/2015	9050.00	
	Bank balances as at 1 April 2015		18077.01
7.3	Payments		
	E-On Street Lighting (DD payment Mar 2015)	22.50	
	101273 B. Lloyd (Apr salary)	183.00	
	101274 HMRC (Paye Apr 2015)	33.00	
	101275 Westcotec Limited (annual street lights maintenance)	180.00	
	101276 Norfolk Association of Local Councils (annual subs)	122.69	
	101277 Amy Robsart Hall (Hire for 11 meetings 2015/16)	154.00	
		SUB TOTAL	(695.19)
7.4	Bank balances carried forward	TOTAL	17381.82

Agendas and minutes are also available at:
www.syderstone.com/parish