

# SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting  
Held on Thursday 19 February 2015 in Amy Robsart Hall

**PRESENT:** Cllr R Thompson (Chairman)  
Cllr M Askew  
Cllr D Daly  
Cllr M MacArthur  
Cllr M Chenery (from Item 9)  
The Clerk

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1. Apologies for Absence  
Cllr A Schmidt, Cllr G Taylor and Cllr Ms M Thompson.
2. Parishioner's Time  
None present.
3. Declarations of Interest  
None.
4. Minutes of the January Parish Council Meeting held on 15 January 2015  
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
  - 5.1 ACRE Funding (and receive relating correspondence from Henry Bellingham M.P.)  
Chairman confirmed that we have received confirmation that the government financial support is to continue for the coming year.
  - 5.2 Speed Limit Signs  
Chairman advised that Speed Sign No. 1 is not working correctly, the battery charge is lasting less than a week.
6. Planning Matters
  - 6.1 BCKL&WN Community Infrastructure Levy – Consultation on a Preliminary Draft Charging Schedule  
Chairman explained the levy which allows Local Authorities to raise funds from developers undertaking new building projects. **Resolved Clerk to raise objections in principle to the levy as the charges are too high and these will affect building prices in villages.**
  - 6.2 Changing front lawn to gravel driveway and drop front curb at 2 Robinia Cottages Mill Lane Syderstone - Reference Number 14/01296/F  
Application discussed in detail at the meeting. **Resolved to object to the application because the property has two parking spaces at the rear. The visibility splay to the south of the property is blocked by a boundary fence. The length of the dropped kerb together with the dropped kerbs from properties on either side create too long a length of dropped kerb which traffic will tend to use as part of the highway. The proposed gravel surface is unsuitable as it will spread onto the footway and the road.**
  - 6.3 Listed Building Application : Demolition of garden walls and covered area, replacement portico, new window, alterations to external stores and internal alterations at Manor Farm, The Street, Syderstone - Reference Number 15/00119/LB

- Application discussed at the meeting. **Resolved to support the application as it improves the quality of the building and uplift the conditions of the village.**
- 6.4 New Cart Shed and redesigned access including timber gates, red brick piers and hedgerow at Manor Farm, The Street, Syderstone - Reference Number 15/00117/F  
Application discussed at the meeting. **Resolved to support the application as it improves the quality of the building and uplift the conditions of the village**
- 6.5 Removal of condition 2 of holiday purposes only and the change of use of agricultural land to amenity land including the provision of car parking at Harrow Barn Buildings Farm, Creake Road, Syderstone - Reference Number 15/00100/F  
Application discussed at the meeting. **Resolved to object to the application because the Parish Council support holiday lets as they help the local economy and therefore would not wish for any holiday lets to be removed. It was a condition of the Planning Permission that it was a holiday let and this should be observed.**
7. Financial matters  
7.1-4 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
8. March Parish Newsletter  
Newsletter received and Chairman advised of the new subscribers for the advertisements. **Resolved to approve Newsletter.**
9. Jack's Lane Fund Panel & Grant applications  
Chairman explained the level of Annual Grants available to the nine surrounding Parishes (£30,000) and the membership of the Fund Panel. The list of proposed grants from Syderstone Parish Council was circulated and discussed at the meeting. **Resolved to apply at the appropriate time for grants for a Quartet Roundabout for the play area and a TROD in Mill Lane and to agree with Norfolk Community Funds that Parish Representatives should not vote for applications relating to their own Parish.**
10. Beech Tree on Footpath FP/1  
Following concerns raised by a Parishioner, the Chairman explained the actions he had taken regarding a potentially unsafe beech tree. Despite a letter and telephone calls to the land agent no satisfactory response has been received. **Resolved Chairman to immediately report the conditions to the BCKLWN Tree Officer in order for the appropriate action to be taken.**
11. Temporary Road Closure and Traffic Restriction in Syderstone  
11.1 Chairman advised that NCC proposes to make a Temporary Traffic Order affecting:-  
1. U22286 Common End from a point 80m south of its junction with C86 Docking Road for 30m in a south-easterly direction. The road will be temporarily closed (except for access) because of electrical connection work from 23 February to 27 February 2015.  
2. U22286 Common End (northbound) for its entire length in the Parish of Syderstone. The road will temporarily subject to the imposition of a one-way restriction (northbound), due to erection of scaffolding around a new building to make it safe for vehicles to pass, from 2 March to 1 May 2015.  
Alternative route is via: C101 Rudham Road, C86 Docking Road  
11.2 Chairman reported that a Temporary Traffic Restriction Order has been issued on 11 February 2015 relating to Jack's Lane Wind Farm, Stanhoe closing the roads (C479 and U22308) between 16 February and 16 March 2015. As no notification had been given to the relevant Parish Councils Chairman had written to NCC requesting a copy of the Order. Cllr Chenery advised that he had just received an e-mail from RES (Wind Farm Contractor) that they have now opened the roads and the signage has been removed.

12. Village Fete May 2015  
The Defibrillator Group propose to organise a village fete to be held on 23 May 2015 across three venues (Playing Field, Lynn Arms Pub and the Village Hall). **Resolved to hire the Playing Field to the Organisers in accordance with the terms of our Hire Agreement which requires the organisers to carry out their own risk assessments and arrange their own insurance. Clerk to seek advice from our insurers as to whether a nominal Hire Charge (£1) should be made in the Hire Agreement in order to satisfy any legal requirements.**
13. Footpath Norman Way to The Street  
Chairman reported that a complaint had been received from a Parishioner regarding the state of the footpath from The Street to Norman Way due to rain allegedly washing chicken excrement onto the footpath. Chairman had swept the path and found little evidence of a problem and has advised the Parishioner to take their complaint to the Environmental Health Department at BCKLWN, if still not satisfied. **Resolved no further action by the Parish Council.**
14. Transparency Regulations  
The Transparency Regulations were explained by the Chairman which require smaller authorities (turnover not exceeding £25,000) to publish on a website, which is publicly accessible free of charge, data relating to all items of expenditure above £100 excluding VAT, details of public land and building assets etc. First set of data to be published not later than 1 July 2015.
15. Cllr Chenery of Horsburgh report  
Cllr Chenery reported as follows:-  
15.1 BCKLWN and NCC propose to freeze Council Tax for the forthcoming financial year.  
15.2 Considerable debate taking place regarding building new homes on green spaces near Lynn Sport in King's Lynn.  
15.3 NCC is considering charges for entrance and disposal costs at the part time Recycling Centres. Chairman asked Cllr Chenery why our Parish Council had not been consulted on these proposed charges. **Resolved Cllr Chenery to make enquiries as to why we had not been consulted.**
16. To Receive Correspondence  
16.1 Correspondence from Norfolk RCC regarding a proposed merger of Norfolk Rural Community Council and West Norfolk Voluntary and Community Action (WNVCA) Received and noted at the meeting.  
16.2 Invitation to Great Massingham Area Community Car Scheme AGM to be held on 5 March 2015  
Received and noted at the meeting. **Resolved details to be passed to Cllr Taylor.**
17. To receive items for next Agenda  
None
18. Date of next meeting 19 March 2015 at 7.30pm – Agreed

There being no further business the Chairman closed the Meeting at 9.03pm.

# SYDERSTONE PARISH COUNCIL

## Financial Matters Parish Council Meeting 19 February 2015

7.	Financial Matters		
7.1	Bank balance from January minutes		<b>10883.52</b>
	Add Newsletter cheques banked 16 January		<b>100.00</b>
		<b>TOTAL</b>	<b>10983.52</b>
7.2	Balance as at 1 February 2015		
	Community Account	802.35	
	Tracker Account	10181.17	
	Bank balances as at 1 February 2015		<b>10983.52</b>
7.3	Payments		
	E-On Street Lighting (DD payment Feb 2015)	22.50	
	101263 B. Lloyd (Feb salary)	177.20	
	101264 HMRC (Paye Feb 2015)	38.80	
	101265 Westcotec Limited (speed signs LCDs etc)	1350.00	
	101266 PaperKlip Ltd (March Newsletter printing)	40.00	
	101267 B. Lloyd expenses (Newsletter distribution £10 Punch pockets sleeves £2, copier paper £4.80)	16.80	
			<b>SUB TOTAL (1645.30)</b>
7.4	Bank balances carried forward	<b>TOTAL</b>	<b>9338.22</b>

Agendas and minutes are also available at:  
[www.syderstone.com/parish](http://www.syderstone.com/parish)