

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 19 December 2013 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Askew
Cllr M MacArthur
Cllr A Schmidt
Cllr G Taylor
Cllr Ms M Thompson
Cllr M Chenery (from Item 9)
The Clerk

1. Apologies for Absence
None received.
2. Parishioner's Time
None.
3. Declarations of Interest
None.
4. Minutes of the November Parish Council Meeting held on 21 November 2013
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 CLG Report (Cllr Taylor and Cllr MacArthur)
Cllr MacArthur advised that he had just received draft minutes from RES and will circulate the minutes to all Councillors.
Cllr MacArthur had previously circulated his note of the meeting, which included the CLG concerns that RES are planning road closures for up to eighteen months to enable contractor's access for the construction of the wind farm. **Resolved that the Clerk to write to NCC objecting to the proposed road closures (with a copy to Henry Bellingham MP and BCKLWN) to enquire as to why road closures were not mentioned during the planning application process.**
 - 5.2 Lighting Syderstone Business Park (Cllr MacArthur)
Cllr MacArthur advised that he had some discussions with Mr Paul Page (Syderstone Business Park) and he will go back to Paul with more information on lighting efficiency savings etc.
6. Financial matters
 - 6.1 Receipts and Payments Spreadsheet April – December 2013 has been produced but invoices awaited from Norse Commercial Services Ltd and Westcotec in order to finalise the spreadsheet.
 - 6.2-5 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**

- 6.6 Clerk Salary Review
Clerk left the meeting in order for this item to be discussed. **Resolved Clerk Salary to be increased from 1 May 2014 from £10.65 per hour to £10.80 per hour.**
Cllr Ms Thompson, on behalf of the Parish Council, thanked Brian for his good work as the Parish Clerk.
- 6.7 Budget & Precept for 2014/15
Chairman explained that he had recently attended a training course delivered by the BCKLWN regarding Council Tax Finances. Chairman took the meeting through his report "Syderstone Parish Council Tax 2014/15" and the proposed Budget for 2014/15 was also discussed at the meeting. **Resolved to increase the Parish Council Tax by 2% for 2014/15 which is a modest 84p increase at Band D.** Cllr Taylor thanked the Chairman for his efforts in producing a very comprehensive report.
- 6.8 Proposal to pay small bills annually (Hall Hire, Lighting maintenance)
Chairman proposed that the small bills for the hall hire and street lighting maintenance (Westcotec) are paid once per annum in advance in April each year. This will save on administration and postage costs. **Resolved to pay both bills annually subject to the Clerk obtaining agreement from the payees.**
7. Road Closures (Rudham Road 17/03/14 - 21/03/14, Common End 24/03/14 - 04/04/14)
Cllr Ms Thompson explained both these road closures to the meeting which will enable contractors to carry out underground cabling works between the pumping station and Common End.
8. Planning Matters
- 8.1 Proposed extension and alterations to dwelling at 3 Rudham Road, Syderstone (ref number 13/01787/F)
Cllr Ms Thompson gave details of this planning application. **Resolved to support the application as it brings an existing semi derelict building into occupancy.**
9. Cllr Chenery of Horsburgh report
- 9.1 Cllr Chenery explained the procedures for road closures and will make some enquiries regarding the planned road closures by RES for the wind farm construction.
- 9.2 Cllr Chenery gave a very brief explanation of the NCC Cabinet membership and advised that details yet to be finalised for the budget cuts.
10. To receive items for next Agenda
Cllr MacArthur requested that "Post Office Review" to be on the next Agenda.
Cllr MacArthur was pleased to advise that the hall hiring fee has now been agreed between the Post Office and the proposed service provider from East Rudham and the service at Syderstone should be re-opened provisionally at the end of January 2014 operating a six hours per week service.
11. Date of next meeting 16 January 2014 at 7.30pm – Agreed

There being no further business the Chairman closed the Meeting at 8.50pm wishing all a Merry Christmas and a Happy New Year.

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Financial Matters Parish Council Meeting 19 December 2013

6.	Financial Matters		
6.1	Receipts & Payments Spreadsheet April to December 2013		
6.2	Bank balance from November minutes		8616.17
	Add Tracker Account interest received on 2 Dec		0.86
		TOTAL	8617.03
6.3	Balance as at 1 December 2013		
	Community Account	3010.16	
	Tracker Account	5676.01	
	Add Tracker Account interest received on 2 Dec	0.86	
	Less unpresented cheque 101189 PaperKlip Ltd	(40.00)	
	Less unpresented cheque 101192 Westcotec	(30.00)	
	Bank balances as at 2 December 2013	TOTAL	8617.03
6.4	Payments		
	E-on Street Lighting (DD payment Dec 2013)	21.78	
	101193 Amy Robsart Hall Hire	14.00	
	101194 B Lloyd (Dec salary)	170.40	
	101195 HMRC (Dec tax)	42.60	
		SUB TOTAL	(248.78)
6.5	Bank balances carried forward	TOTAL	8368.25

Agendas and minutes are also available at:
www.syderstone.com/parish