

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 19 September 2013 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Askew
Cllr Daley
Cllr M MacArthur
Cllr A Schmidt
Cllr Ms M Thompson
Cllr M Chenery (from Item 8)
The Clerk

1. Apologies for Absence
Cllr Taylor.
2. Parishioner's Time
None.
3. Declarations of Interest
Cllr Schmidt declared an interest regarding Item 5.4
4. Minutes of the July Parish Council Meeting held on 18 July 2013
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 Overgrowth on footpath, Norman Way to telephone box
Chairman reported that Norse have carried out the work clearing the overgrowth to a good standard.
 - 5.2 Playground basket swing grant application
Chairman advised nothing further to report at present.
 - 5.3 Grass verge, Creak Road
Chairman informed the meeting that although some clearance of plants/shrubs has been made it is insufficient. **Resolved to request NCC to inspect these verges and take the appropriate action to improve the visibility and safety for pedestrians.**
 - 5.4 Derelict Property
Cllr Schmidt left the meeting whilst this Item was discussed. Chairman explained that a meeting had taken place with Borough Council Officers and a number of minuted action points were agreed. Two action points were the responsibility of Syderstone Parish Council and these were as follows:-
 - (a) Ownership of Tarn Hows
Chairman confirmed that there is no registration at Land Registry and therefore ownership is indeterminate. BCKLWN investigating further as appropriate.
 - (b) Council Tax Banding for Tarn Hows
Resolved to write to the Nottingham Valuation Office to revalue the Council Tax Band for this property.

5.5 Post Office
Cllr MacArthur reported that Wendy Hamilton (Post Office) has advised that a small Post Office can run a satellite service and therefore discussions are taking place with East Rudham to see if a service can be provided at Syderstone.

6. Financial matters

6.1 The Receipts and Payments spreadsheet for the period April – September 2013 was received and noted at the meeting. Chairman took the meeting through each line on the spreadsheet and advised that the year end projected expenditure is estimated to exceed total income by approximately £600. This overspend includes the £2,433 outlay for the new street lights, which are expected to be installed this month and result in future savings.

6.2-5 “Financial Matters” attached. **Resolved to agree all balances and approve payments.**

6.6 External Auditor’s Report (Asset Values)

Chairman explained the difficulties of establishing original purchase costs for many of the assets. The external auditors drew to our attention the following comment regarding the Annual Return for the year ended 31 March 2013:-

“As stated in the Practitioners’ Guide, local councils should account for fixed assets at their purchase cost. If this is not known, a proxy cost should be substituted (e.g. insurance value). Whatever valuation basis is adopted, this should be applied consistently and the “book” value should usually stay constant until disposal. Where the insurance value has been used a proxy, it should not be adjusted for any inflation increases”.

Resolved to accept the External Auditor’s comments and to use the 2012/13 insurance value of £43,043 for fixed assets without any future inflation increases.

7. Planning matters

7.1 Proposed residential development at proposed two dwellings west of the Stores, 15 – 16 Ashside, Syderstone (Ref number 13/00903/O)
Notice of Decision – Refusal of outline Planning Permission
Received and noted at the meeting.

7.2 Proposed new access at The Stores 17 Ashside, Syderstone (ref number 13/00919/F)
Notice of Decision - Grant of Planning Permission
Received and noted at the meeting.

7.3 Local Plan

Chairman explained the BCKLWN Local Plan which includes proposals to build five properties on the field opposite Creake Road. Chairman has received three complaints from Parishioners regarding this proposed siting. **Resolved to object to this Local Plan and to consider the possibility of any suitable alternative site.**

7.4 RES Community Liaison Group (CLG)

Chairman explained the constitution of this group which currently has two members representing Syderstone Parish Council. **Resolved Cllr MacArthur and Cllr Taylor to take on the role representing Syderstone Parish Council. Clerk to inform RES of representatives.**

7.5 Sculthorpe Tyre Storage

Chairman explained that he had been contacted by the Parish Clerk for Tattersett Parish Council regarding their concerns for an extension of time for the Planning Application for storage of tyres at Sculthorpe Airfield. **Resolved Syderstone Parish Council to also object to this Planning Application being extended due to the environmental eyesore and significant fire risks. Clerk to write to North Norfolk District Council with a letter of Objection by the deadline of 20 September 2013.**

- 7.6 Letter from the Planning Inspectorate regarding site attendance during inspection at the site to the East of the Stores, Tattersett Road, Syderstone
Clerk read out the letter in which the Planning Inspector will allow a Syderstone Parish Council Representative to attend a site meeting subject to access agreement by the owner.
8. RoSPA Report on Playground Safety Inspection
Report received and discussed at the meeting. **Resolved Cllr Askew to insert a plastic wedge to resolve the toggle entrapment for the slide. To continue looking at alternative surfacing for the swing which may include a grant application.**
Cllr Askew raised concerns regarding vehicles speeding outside the playing field. **Resolved Clerk to write to nearby residents at Norman Way requesting that they drive slowly and with extra care due to children accessing the playing field.**
9. Correspondence received
- 9.1 Helicopter Night Flights
Chairman confirmed that Cllr Schmidt had recently complained regarding noise from these night flights. Chairman has raised the matter with the MOD.
- 9.2 Letter from NCC- forthcoming consultation by NCC on the 2014/15 Budget and saving proposals for 2014/17
Clerk read out the letter at the meeting.
10. Cllr Chenery of Horsburgh report
Cllr Chenery reported as follows:-
- 10.1 Fire Service may be taking industrial action.
- 10.2 School meals to be kept at same pricing levels.
- 10.3 NCC holding household hazardous waste amnesty days at various waste sites throughout Norfolk.
11. To receive items for next Agenda
None.
12. Date of next meeting 17 October 2013 at 7.30pm - Agreed

There being no further business the Chairman closed the Meeting at 9.06pm.

SYDERSTONE PARISH COUNCIL

Financial Matters Parish Council Meeting 19 September 2013

6.	Financial Matters		
6.1	Receipts and Payments Spreadsheet April – September 2013		
6.2	Bank balance from July minutes		11074.25
	Deduct E.ON direct debit payment made on 12 August		(64.70)
	Add Tracker account interest received on 2 September		1.23
		TOTAL	11010.78
6.3	Balance as at 1 September 2013		
	Community Account	2334.77	
	Tracker Account	8674.78	
	Add Tracker account interest received on 2 September	1.23	
	Bank balances as at 2 September 2013	TOTAL	11010.78
6.4	Payments		
	E-on Street Lighting (DD payment Sept 2013)	64.70	
	101173 Amy Robsart Hall Hire	14.00	
	101174 B Lloyd (Sept salary & 5 hours for Aug special meeting)	213.05	
	101175 HMRC (Sept tax)	53.20	
	101176 B Lloyd expenses (stamps £31.98, bus fare £5.70, printer cartridges black and colour £31.98, punch pocket sleeves £2.00)	71.66	
	101177 Norse Commercial Services Ltd (June, July cuts & trimming footpath)	622.50	
	101178 Westcotec Limited (August maintenance)	52.45	
	101179 Poppy Appeal (remembrance day wreath)	20.00	
	101180 Playsafety Limited (playground annual inspection)	99.60	
		SUB TOTAL	(1211.16)
6.5	Bank balances carried forward	TOTAL	9799.62

Agendas and minutes are also available at:
www.syderstone.com/parish