

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 18 July 2013 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Askew
Cllr M MacArthur
Cllr G Taylor
Cllr Ms M Thompson
Cllr M Chenery (from Item 9.2)
The Clerk

1. Apologies for Absence
Cllr Daly and Cllr Schmidt.
2. Parishioner's Time
No parishioners present.
3. Declarations of Interest
None.
4. Minutes of the June Parish Council Meeting held on 20 June 2013
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 Public Rights of Way Map
Chairman was pleased to advise that the map has been installed on the village hall wall and this has been a successful project.
 - 5.2 Post Office services
Cllr MacArthur reported that the last correspondence from Wendy Hamilton (Post Office) was received on the 4 July and it is hopeful that the service will continue for 6 hours each week. Further details awaited.
 - 5.3 LED street lighting
Chairman confirmed that a letter has been received from NCC approving the 75% grant. Syderstone Parish Council to pay the remaining costs of £2,433.42 to NCC. The Contractor Westcotec Limited will receive the order for the street lighting works directly from NCC. Chairman advised that he had applied for a grant to the Sheringham Shoal Fund to cover our contribution but unfortunately this application was unsuccessful as grants are only considered in the North Norfolk District Council area.
 - 5.4 Overgrowth on footpath from Norman Way to telephone box
Chairman referred to the quotation received from Norse Commercial Services Limited to cut back holly hedge etc. **Resolved to place an order with Norse Commercial Services Limited for £90 + VAT to cover these works. Cllr Taylor agreed to give residents prior notice of works.**

- 5.5 Playground basket swing grant application
Chairman reported that he has submitted a grant application for a wooden pole type basket swing (metal type no longer available) to the value of £2404.65. Application has been acknowledged and waiting to hear further.
- 5.6 Grass verges on Mill Lane
Chairman was pleased to announce that the verges were cut shortly after our last meeting.
6. Financial matters
6.1-4 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
7. Planning matters
- 7.1 Proposed residential development at proposed two dwellings west of the Stores, 15 – 16 Ashside, Syderstone (Ref number 13/00903/O)
Planning Application received and discussed at the meeting. **Resolved to object to the Application because there should be an affordable house included as the whole site (east and west of the Stores) has five new properties. This is in accordance with the core strategy in the LDF.**
- 7.2 Proposed new access at The Stores 17 Ashside, Syderstone (ref number 13/00919/F)
Planning Application received and discussed at the meeting. **Resolved to respond with no observations.**
- 7.3 Response actions from BCKLWN regarding fencing/materials at The Stores site
Clerk read out the correspondence received from Mr I Williamson (Planning Enforcement Officer BCKLWN) which was requesting the developer/owner to re-erect the barrier fencing and remove any unused materials from site.
- 7.4 Coxford Abbey Quarry, Docking Road, Syderstone. Variation of condition 2 of permission C/2/2007/2004, to allow a further 12 months (until 31 October 2014) to complete extraction and restoration of extension area. Longwater Gravel.
Correspondence received and noted at the meeting. **Resolved no comments to be made.**
- 7.5 Site to the East of the Stores, Tattersett Road, Syderstone. Appeal by GCMD Developments Ltd. (Appeal Ref number APP/V2635/A/13/2200681)
Correspondence from BCKLWN regarding this Appeal received and noted at the meeting. This Application should not be regarded in isolation but the cumulative effect of the whole site must be considered. **Resolved not to support the Appeal as no affordable house included in whole development of five new properties east and west of the Stores. Clerk to write to The Planning Inspectorate informing them of our comments on this Appeal and to request that a Parish Councillor is in attendance at the site meeting to be held with the Planning Inspector.**
8. Syderstone Parish Council Equality Policy (previously circulated)
Equality Policy received and noted at the meeting. **Resolved to adopt the Policy.**
9. Correspondence received
- 9.1 Thank you letter from Massingham Area Community Car Scheme for our financial support
Letter received and noted at the meeting.
- 9.2 Reply letter from Henry Bellingham M.P. regarding Parish and Town Council precepts
Chairman read out the contents of the letter at the meeting.

- 9.3 Parishioners concerns regarding narrow Creake Road at The Street junction
Chairman explained that several complaints from Parishioners had been received. The problem is caused between the locations of the Old Carpenters Shop and Old Methodist Chapel in Creake Road where it is narrow and dangerous. The wall of the properties is the boundary and this has been exceeded by the growing of plants/shrubs. **Resolved Clerk to write to the owners to request that the plants/shrubs are removed and replaced with a grass verge.**
- 9.4 'Detailed Policies and Sites Plan' (proposed new housing sites, previously circulated)
Chairman explained that these proposals completely change the original Plan and now five new properties are proposed in Creake Road. Further details are awaited from the BCKLWN. Chairman and Cllr Ms Thompson to attend a general briefing meeting explaining the 'Detailed Policies and Sites Plan' organised by the BCKLWN on Monday 22 July.
10. Cllr Chenery of Horsburgh report
- 10.1 Norfolk Fire and Emergency Staff have been "crowned" the best rescuers in the UK.
- 10.2 Chairman referred to the recent discussions with Cllr Chenery and the BCKLWN regarding the derelict property Tarn Hows. A meeting is to be arranged in the near future with Officers from BCKLWN, Parish Councillors and Parishioners in order to progress actions to be taken. **Resolved Clerk to write to The Chief Executive BCKLWN informing him of our concerns, namely the building is structurally unsound and the roof appears to be in danger of collapse with the risk of tiles and masonry falling onto the footway and highway below. Also there are underground fuel tanks beneath the curtilage of the property. Unless those fuel tanks were properly decommissioned, after 30 years rusting in the ground there is a danger of collapse. Syderstone Parish Council consider BCKLWN liable should personal injury or damage to property or vehicles occur.**
11. To receive items for next Agenda
- 11.1 Clerk to write to NCC Highways local Senior Manager regarding poor condition of Mill Lane opposite Robina Way.
12. Date of next meeting 19 September 2013 at 7.30pm - Agreed

There being no further business the Chairman closed the Meeting at 9.12pm.

SYDERSTONE PARISH COUNCIL

Financial Matters Parish Council Meeting 18 July 2013

6. Financial Matters

| | | | |
|-----|--|------------------|------------------|
| 6.1 | Bank balance from June minutes | | 14845.23 |
| | | TOTAL | 14845.23 |
| 6.2 | Balance as at 1 July 2013 | | |
| | Community Account | 3934.35 | |
| | Tracker Account | 11174.78 | |
| | Less unpresented cheque 101154 (Amy Robsart Hall) | (14.00) | |
| | Less unpresented cheque 101158 (Westcotec Ltd) | (104.90) | |
| | Less unpresented cheque 101159 (Gt Mass Comm cars) | (125.00) | |
| | Less unpresented cheque 101160 (NPFA) | (20.00) | |
| | Bank balances as at 1 July 2013 | TOTAL | 14845.23 |
| 6.3 | Payments | | |
| | E-on Street Lighting (DD payment July 2013) | 62.61 | |
| | 101161 Amy Robsart Hall Hire | 14.00 | |
| | 101162 B Lloyd (July salary) | 170.40 | |
| | 101163 HMRC (July tax) | 42.60 | |
| | 101164 B Lloyd (August salary) | 170.40 | |
| | 101165 HMRC (August tax) | 42.60 | |
| | 101166 Paperclip (September newsletter) | 40.00 | |
| | 101167 B Lloyd expenses (Sept newsletter distribution) | 10.00 | |
| | 101168 Norfolk County Council (contribution for street lighting) | 2433.42 | |
| | 101169 Norse Commercial Services Ltd (Apr and May cuts) | 514.50 | |
| | 101170 Thinking Rural (Village hall map of walks) | 168.00 | |
| | 101171 Westcotec Limited | 52.45 | |
| | 101172 Syderstone Parochial Church Council (flower show) | 50.00 | |
| | | SUB TOTAL | (3770.98) |
| 6.4 | Bank balances carried forward | TOTAL | 11074.25 |

Agendas and minutes are also available at:
www.syderstone.com/parish