

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 16 May 2013 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Askew
Cllr M MacArthur
Cllr A Schmidt
Parish Clerk
Two Parishioners

1. Apologies for Absence
Cllr Daly, Cllr Taylor and Cllr Ms Thompson
2. Parishioner's Time
A parishioner had recently approached some of the Parish Councillors regarding a large structure in the rear garden of a cottage in The Street, which he said would obstruct the light in this garden. Chairman reported that he has advised both the parishioner and the cottage owner of the Planning Regulations and suggested that the parishioner seeks further guidance from the Planning Department at the BCKLWN.
3. Declarations of Interest
None
4. Minutes of April Council Meeting held on 18 April 2013
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 Public Rights of Way Map
Chairman circulated draft copies of the map and following discussions a number of modifications to the map were identified. Chairman invited all Councillors to carefully check the map and pass details back to him for any further modifications.
 - 5.2 Post Office services
Chairman reported that the Post Office may have found a suitable provider for the Syderstone post office service in the Amy Robsart Hall and await to hear further.
 - 5.3 LED street lighting
Chairman reported that he had been advised by NCC that a decision on the grant application has been delayed and should now be announced in June.
6. Insurance renewal
Chairman explained that the Clerk had negotiated a reduced premium with our current provider due to our good "no claims" history. A detailed breakdown of insured assets and costs was requested and it was identified that we are currently not insuring our street lighting.
Resolved:-
 - (a) **To insure six street lighting columns (owned by the Parish Council) for £1,000 each.**
 - (b) **Not to insure the playground equipment.**
 - (c) **To take out the three year long term agreement to reduce costs**
 - (d) **Cheque payment to be made for the agreed premium before the end of May 2013 as renewal date is 01/06/13.**

7. Financial matters
7.1-4 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
8. Grant for Great Massingham Car Community Scheme
Resolved to raise cheque at next meeting for £125
9. Planning matters
9.1 Coxford quarry extraction application
The applicant, Longwater Gravel Co Ltd., have been good neighbours these past years and the Parish Council are confident that this will continue. The Parish Council are particularly pleased the applicant undertakes to create a series of circular public paths together with safe onsite parking facilities, as part of the restoration process. These paths/facilities will be of immense benefit and enjoyment for both the local community and visitors alike.
The Parish is deemed to be within Environmental Lighting Zone E2. Accordingly we are pleased to note that the applicant undertakes to minimise the possible light pollution, thereby preserving the dark night skies which are a recognised feature of West Norfolk.
Resolved to support this Planning Application
9.2 Proposed residential development at site to the east of the Stores, Tattersett Road, Syderstone Reference number 13/00533/O
Chairman explained that this application and the following application (9.3 below) relate to the same "site". **Resolved to reply to BCKLWN with no observations**
9.3 Proposed residential development at site to the west of the Stores, Tattersett Road, Syderstone. Reference number 13/00582/O.
Resolved to reply to BCKLWN with no observations.
10. To receive other correspondence
10.1 Letter from Environment Agency, dated 18 April 2013, "Summary of our proposed work"
Chairman summarised the letter which mainly referred to the maintenance of the River Tat.
10.2 Letter from ROSPA re notification of play area inspection to take place in June 2013
Letter received and noted at the meeting.
11. County Council Election Results
Chairman announced the results which confirmed that Cllr Michael Chenery was re-elected for the Docking Division, which includes Syderstone Parish.
12. Cllr Chenery of Horsburgh report
Cllr Chenery's reports for NCC and BCKLWN received and noted at the meeting.
13. To receive items for next Agenda
Chairman explained that a company called Sovereign had recently provided a suggested layout for the play area for our future consideration.
14. Date of next meeting 20 June 2013 at 7.30pm - Agreed

There being no further business the Chairman closed the Meeting at 8.41pm.

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Financial Matters Parish Council Meeting 16 May 2013

7. Financial Matters

7.1	Bank balance from April minutes		15704.45
	Add vat repaid by credit transfer on 15 April		595.09
		TOTAL	16299.54
7.2	Balance as at 1 May 2013		
	Community Account (balance after £4000 transferred to Tracker)	5192.35	
	Tracker Account		11173.64
	Less unpresented cheque 101142 (Amy Robsart Hall)		(14.00)
	Less unpresented cheque 101145 (Westcotec)		(52.45)
		TOTAL	16299.54
	Bank balances as at 1 May 2013		
		TOTAL	16299.54
7.3	Payments		
	E-on Street Lighting (DD payment May 2013)		62.61
	101147 Amy Robsart Hall Hire		14.00
	101148 B Lloyd (May salary)		170.40
	101149 HMRC (May tax)		42.60
	101150 Broker Network Ltd (Insurance renewal)		405.11
	101151 Norfolk Rural Community Council (Bronze membership)		20.00
	101152 Norse Commercial Services Ltd (March grass cuts)		135.14
	101153 Paper Klip Limited (June newsletter)		40.00
		SUB TOTAL	(889.86)
7.4	Bank balances carried forward	TOTAL	15409.68