

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 18 April 2013 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Askew
Cllr M MacArthur
Cllr G Taylor
Cllr Ms M Thompson
The Clerk
Four Parishioners

1. Apologies for Absence
Cllr Schmidt and Cllr Daly.
2. Parishioner's Time
 - 2.1 Closure of Bircham Post Office
Mr N Riches explained that Bircham Post Office is due to close on 5 June 2013 and as a result the satellite service at Syderstone Village Hall would also close if no other Post Office continued with this valuable service.
A constructive debate followed between the four Parishioners and the Parish Councillors and it was unanimously agreed that there would be joint efforts to preserve the provision of this valuable service for the Syderstone Community. A number of ideas and actions were discussed and it was agreed to hold a meeting of all interested parties including invitations to Henry Bellingham MP, Bircham Parish Council and Cllr Chenery on Wednesday 1 May 2013 at 7.30pm in the Amy Robsart Hall.
Resolved Clerk to immediately write to Henry Bellingham MP outlining the concerns.
 - 2.2 Sale of Caddy Liners
Chairman explained that the BCKLWN are suggesting that the food caddy liners could be made available for sale locally to Parishioners. Mr N Riches agreed that this service can be provided during events held in the Amy Robsart Hall.
3. Declarations of Interest
None.
4. Minutes of March Council Meeting held on 21 March 2013
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 Public Rights of Way Map
Chairman reported that the signage production is delayed due to staff changes at Norfolk Rural Community Council.
6. Financial matters
 - 6.1 "Financial Matters" attached. **Resolved to agree all balances and approve payments**
 - 6.2 Annual Return for the year ended 31/03/13 - Annual Governance Statement.

The above was approved and signed at the meeting. Thanks were expressed to Denise Goff for giving up her time to carry out the annual internal audit.

7. Bircham Parish Council Neighbourhood Plan
Chairman explained that a letter had been received from the BCKLWN advising that Bircham Parish Council are preparing a Parish Plan and invited our comments. **Resolved Syderstone parish has no boundaries with Bircham parish and no comments considered necessary.**
8. LED street lighting
The meeting considered the report 'Parish Partnership 2013/14' which had been previously circulated. **Resolved to approve the report and Chairman agreed to send the Grant Application to Norfolk County Council for the installation of replacement LED street lighting.**
9. Decision on the renewal of the following annual (2013/14) membership
 - 9.1 Norfolk RCC (Bronze £20, Silver £50 or gold £150)
Chairman explained the three types of membership. **Resolved to renew membership at the Bronze level. Payment to be made at the next meeting.**
10. Parish & Town Councils Precepts (Referendum) Bill re caps on Parish Council precepts at 2%
Chairman referred to the document explaining the Parish and Town Council Precepts (Referendums) Bill which had been previously circulated. Chairman advised that he had sent a personal letter expressing his concerns to Henry Bellingham MP. **Resolved Clerk to write to Henry Bellingham MP on behalf of Syderstone Parish Council regarding concerns over the 2% cap for precept increases.**
11. Member's Review of Declarations of Pecuniary Interests (DPI)
Chairman had recently requested all Councillors to review their declarations. Cllr Daly has completed an updated declaration and whilst other Councillors have conducted a review, no further changes are required. **Resolved Clerk to forward Cllr Daly's updated declaration to BCKLWN.**
12. Guide for Councillors – Openness and Transparency (previously circulated)
Chairman referred the meeting to the Guide for Councillors issued by the Department for Communities and Local Government and went on to explain that the document confirms that partners' interests should be considered and Councillors are not allowed to speak during Parishioners time on issues where they have declared an interest.
13. To receive other correspondence
 - 13.1 Norfolk County Council Elections
Chairman advised that three candidates are standing for election in the Docking Electoral Division (Michael Chenery of Horsburgh, Ian Gourlay and David Holmes)
 - 13.2 BCKLWN Tarn Hows update
Chairman advised that he recently enquired with BCKLWN for an update on the derelict property Tarn Hows. The Chairman read out the reply e-mail from BCKLWN which confirmed the actions taken to date and it is now with the Derelict Land and Buildings Group to decide the next course of action. Syderstone Parish Council will be kept informed of progress.
14. Cllr Chenery of Horsburgh report
No report received.

15. To receive items for next Agenda
None.

16. Date of next meeting 16 May 2013 at 7.30pm - Agreed

There being no further business the Chairman closed the Meeting at 8.57pm

SYDERSTONE PARISH COUNCIL

Financial Matters Parish Council Meeting 18 April 2013

6. Financial Matters

6.1	Bank balance from March minutes		7665.71
	Add Precept/CTB Relief Grant cheque paid in Comm Account 9/04/13 (see footnote for further cheque detail)		8500.00
		TOTAL	16165.71
6.2	Balance as at 1 April 2013		
	Community Account	618.52	
	Tracker Account	7173.64	
	Add cheque paid into Community Account on 9/04/13	8500.00	
	Less unpresented cheque 101137 (Amy Robsart Hall)	(14.00)	
	Less unpresented cheque 101141 (Westcotec)	(112.45)	
	Bank balances as at 9 April 2013	TOTAL	16165.71
6.3	Payments		
	E-on Street Lighting (DD payment April 2013)	64.70	
	101142 Amy Robsart Hall Hire	14.00	
	101143 B Lloyd (April salary)	168.00	
	101144 HMRC (April tax)	42.00	
	101145 Westcotec Limited (April maintenance)	52.45	
	101146 Norfolk Association of Local Councils (membership)	120.11	
		SUB TOTAL	(461.26)
6.4	Bank balances carried forward	TOTAL	15704.45

Cheque paid in 9/04/13 for £8500 is made up of £7880 Precept and £620 CTB Transitional Relief Grant

Agendas and minutes are also available at:
www.syderstone.com/parish