

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 20 December 2012 in Amy Robsart Hall

PRESENT:

- Cllr R Thompson (Chairman)**
- Cllr M Askew**
- Cllr D Daly**
- Cllr M MacArthur**
- Cllr A Schmidt (part attendance)**
- Cllr G Taylor**
- Cllr Ms M Thompson**
- Cllr M Chenery (from Item 11.2)**
- The Clerk**
- One Parishioner**

1. Apologies for Absence
None.
2. Parishioner's Time
Mr P Newson attended and no matters were raised.
3. Declarations of Interest
None.
4. Minutes of November Council Meeting held on 8 November 2012
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 Public Rights of way/ footpaths (mapping)
Chairman advised that Norfolk Rural Communities have quoted £115 for a map to be displayed on a weatherproof board and that he has written to the Village Hall Committee requesting permission to mount on the hall wall. Response still awaited from BCKLWN as to whether planning permission is required. Chairman will endeavour to obtain a response. Cllr MacArthur suggested that the map is framed to give added protection. **Resolved map to cover only the Parish and to show five walks starting from the Village Hall and hopefully to be framed, subject to responses from Village Hall Committee and BCKLWN Planning.**
 - 5.2 Playground (update on repairs and mole control)
Cllr Askew reported that four moles have been trapped on the playing field and when the children return back to school he will close the playing field in order to continue with the trapping. Cllr Askew suggested that the Parish Council purchases some mole traps for future use. **Resolved to purchase five traps at estimated total cost of £20.**
Cllr Askew advised that after today's inspection of the playing field he identified that the play equipment with the four tyres has a hollow/rotten top spar. **Resolved to remove this piece of equipment.**

Chairman read out proposed signage for the playground which is as follows:-

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The address of this playground is
Norman Way, Syderstone, PE31 8TH
National Grid Reference TF832325

Please report any accident, injury, damaged
or faulty equipment immediately to:
Mick Askew, 11 Norman Way, Syderstone
Telephone: 01485 578442 or 578508

Resolved to display sign (estimated cost £22).

- 5.3 Dispensation on budget forms
All forms have been received.
- 5.4 Tree Planting plaque
Chairman was pleased to report that the tree planting event went well and there are pictures of the occasion on the village website. Log roll edging for Jubilee Tree has been installed. The plaque was shown at the meeting. **Resolved plaque to be displayed.**
- 5.5 Grass cutting tender 2013
Chairman explained the current frequencies for the grass cutting programme and suggested reduced frequencies for next season in order to reduce costs. Two competitive tenders had been received, which included grass cutting of the Village Green and the Church footpath. **Resolved to accept the Norse Commercial Services Ltd quotation subject to them drawing up an agreed contract which will allow for termination of contract if performance unsatisfactory.**
6. Financial matters
 - 6.1 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
 - 6.2 Business Rates (Holiday Lets)
Chairman reported that he had received correspondence from Mr D Thomason (BCKLWN) informing us that central government have made no allowances for the redistribution of business rates for holiday lets.
 - 6.3 Budgets 2013/14 and Precept
Chairman briefly explained the alterations to the Council Tax Benefits which will result in changes to the Council Tax Base. Further details are awaited from the BCKLWN. The Chairman circulated and explained the Receipts and Payments spreadsheet showing the expected out-turn for 2012/13. Total overspend expected to be £486, which is largely due to increased maintenance costs in respect of the playing field.
The meeting reviewed the Clerk's salary in order to make the necessary provision in the 2013/14 budget. **Resolved Clerk's salary to be increased to £10.65 per hour effective from 1 May 2013.**
Chairman circulated the proposed budgets for 2013/14 and discussed the precept. **Resolved 2013/14 budgets agreed and precept to be set at a minimum of £8,250 but details are required of the tax base, before the precept may be confirmed.**
7. Restricted Byway application along Burnham Green Lane & Jacks Lane – letter from NCC
Chairman advised that he had received a letter from the Planning Inspectorate which notified that as no objection to the order had been received the Inspector will now be asked to prepare a decision based on the papers on file. The letter from NCC also received and noted at the meeting.
8. Insurance weekly inspections
Chairman reported that our insurance company are recommending that weekly inspections are carried out for the equipment etc. on the playing field. **Resolved Cllr Askew agreed to conduct these weekly checks and record in a book.**

9. Mill Lane hedge cutting and Mill Lane Floods
The hedge cutting has recently been completed and this has significantly improved the visibility for traffic using Mill Lane. **Resolved to request the Rangers to cut the hedging twice per annum when required in the future.**
Chairman confirmed that he had requested NCC Highways and the Rangers to attend to flooding problems in Mill Lane. There is an obstruction to the drain beneath the road in this area and it now needs resurfacing. **Resolved Chairman to pursue with Sally Bettinson (NCC Highways).**
10. South Creake Solar Farm
Chairman briefly explained the proposed 168 acre solar farm which would generate much more electricity than the proposed two wind farms. The Planning Application not yet submitted.
11. Planning Matters
 - 11.1 Notice of Decision - Grant of Planning Permission. Installation of 5 no air source heat pumps at 5 new dwellings Mill Lane reference number 12/01561/F
Clerk read out the Notice of Decision. Cllr MacArthur enquired about our comments on the noise issues. Chairman replied that the BCKLWN Environmental Health section quoted a different noise standard to the one we referred to and that they were satisfied with the compliance.
[Post Meeting Addendum: The World Health Organisation (WHO) noise standard was applied, instead of BS4142 which BCKLWN say is an industrial noise standard]
 - 11.2 Notice of Decision – Grant of Planning Permission. Rear extension to dwellings at Anvil Farm Mill Lane reference number 12/01578/F
Clerk read out the Notice of Decision.
 - 11.3 Tree preservation order Middleton House, The Street, reference number 12/00089/TPO. Chairman advised that he had spoken with the tree surgeon and was satisfied with the proposed works to prevent the holly tree hitting nearby wires.
 - 11.4 Longwater Gravel (re Bircham Parish Council)
Chairman advised the meeting that an e-mail had been received from the Bircham Parish Clerk confirming that their Parish Council supports the proposals made by Syderstone Parish Council to Longwater Gravel. Chairman recently spoke with Mr S Smith (Longwater Gravel) and learnt that a new permissive north/south path is intended which will offer a circular walk with a public car park at the entrance to the workings on the B1454. They plan to replant the Scots Pine with broadleaf woodland. Planning Application to be submitted in January 2013.
12. To receive other correspondence
 - 12.1 Letter from NCC “delivering Local Highway Improvements in Partnership with Town and Parish Councils”. Letter received and noted at the meeting. **Resolved no further bids to be submitted by the Parish Council.**
13. Cllr Chenery of Horsburgh report
Cllr Chenery reported as follows:-
 - 13.1 Coxford quarry extension planning application to be submitted shortly.
 - 13.2 No successful bids in Cllr Chenery’s ward regarding the NCC Construction Fund.
 - 13.3 Apprentice Norfolk Leaflets circulated.
 - 13.4 Very large incinerator proposed near Sutton Bridge.
 - 13.5 Cllr Chenery to forward an e-mail to the Clerk regarding recent correspondence received from the BCKLWN concerning council tax.
14. To receive items for next Agenda
 - 14.1 Four Winds Garage road junction.
15. Date of next meeting 17 January 2013 at 7.30pm - Agreed
There being no further business the Chairman wished everybody a Happy Christmas and closed the Meeting at 9.06pm.

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Financial Matters Parish Council Meeting 20 December 2012

6.	Financial Matters		
6.1	Receive Receipts and Payments spreadsheet for 2012/13		
6.2	Bank balance from November minutes		10665.03
	Add Tracker Interest credited 3 Dec		0.92
		TOTAL	10665.95
6.3	Balance as at 1 Dec 2012		
	Community Account	3547.20	
	Tracker Account	7171.83	
	Add Tracker Interest credited 3 Dec	0.92	
	Less unpresented cheque 101111 (Amy Robsart Hall)	(14.00)	
	Less unpresented cheque 101115 (Paper Klip)	(40.00)	
	Bank balances as at 3 Dec 2012	TOTAL	10665.95
6.4	Payments		
	E-on Street Lighting (DD payment Dec 2012)	62.61	
	101118 Amy Robsart Hall Hire	14.00	
	101119 B Lloyd (Dec salary)	168.00	
	101120 HMRC (Dec tax)	42.00	
	101121 TTSR Limited (grass cutting May to Oct)	1388.40	
	101122 Westcotec (Nov street light maint)	52.45	
	101123 R Thompson (reimburse for log roll edging)	27.98	
		SUB TOTAL	(1755.44)
6.5	Bank balances carried forward	TOTAL	8910.51