

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 20 September 2012 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr D Daly
Cllr M MacArthur
Cllr A Schmidt
Cllr G Taylor
Cllr Ms M Thompson
Cllr M Chenery
The Clerk

1. Apologies for Absence
Cllr Askew and PCSO Owen James
2. Parishioner's Time
No Parishioners present.
3. Declarations of Interest
Cllr Schmidt regarding Item 9.
4. Minutes of July Council Meeting held on 19 July 2012
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 Longwater Gravel exhibition in Amy Robsart Hall
Chairman gave a brief report regarding the exhibition and explained that he suggested to Longwater Gravel that in order to give something back to the community they should consider building into their planning application the set up of preferably circular paths, maintained by them and provision of car parking facilities so that local people can enjoy the countryside. **Resolved Clerk to write to Longwater Gravel confirming these suggestions and send a copy of the letter to the Chairman of East Rudham Parish Council who may wish to consider joint supported initiatives.**
 - 5.2 LED Street Lighting
Chairman explained that Westcotec are presently not recommending a particular type of street lamp and that new lamps are currently being developed including solar. **Resolved no action to be taken, awaiting further developments.**
 - 5.3 Street lighting electricity supply (E.ON)
Clerk read out the response from E.ON regarding our complaint for the withdrawal of the 2% direct debit discount. E.ON stated that no concessions for direct debit are applicable but as a gesture of goodwill have applied an ex-gratia payment of £6.38 to the account which is 2% of the charged values for the consumption from 1 April – 31 August 2012. **Resolved to continue with E.ON.**
 - 5.4 Grass cutting by BCKLWN (Mill Lane, Norman Way & Village Green)
Chairman reported that the BCKLWN work programme appears to be to cut the grass then approximately three weeks later return to carry out the strimming.

The Village Green belongs to Houghton Hall and whilst the BCKLWN have cut the Green for many years they have now decided to stop this service. **Resolved for TTSR to quote for regularly cutting the Village Green (and the footpath beside the churchyard) starting next season.**

Chairman advised that following a concern from a resident the BCKLWN have checked on the condition and safety of a beech tree in Norman Way. It was confirmed that the tree needs no action taken at present but they will monitor the situation.

5.5 BCKLWN refuse collection & recycling

The various planned changes to the refuse collection & recycling were discussed and it was established that only a very few concerns had been raised by parishioners.

Resolved no action to be taken on these planned changes.

6. Playing field inspection report, mole control and spraying

Chairman reported that there are several moles on the playing field and the mole control contractor has set 26 traps and the field has been closed for 10 days.

Regarding the playing field inspection report Cllr Askew has agreed to look at the toggle entrapment issues raised in the report. Concerns relate to the rotting timber (2 long poles, 2 short poles and 6 "stepping stones"). **Resolved Cllr Taylor to obtain quotes for the materials to replace the rotting timber from Sandringham Sawmill.**

Chairman explained that a resident in Norman Way had complained that spraying by TTSR had damaged his lawn. It is considered by the Contractor that the lawn will recover and grow back. The resident is also complaining about a willow tree encroaching onto his property.

The resident has sprayed fence preservative onto the playing field fence whilst carrying out his maintenance. Although asked not to take any action to make good the playing field fence he unfortunately took remedial painting works which are unsatisfactory. **Resolved further discussions to take place with the Chairman and Cllr Askew to agree appropriate action.**

7. Creake Road TROD (including letter of thanks from Elizabeth & Roddie MacLeod)

Chairman pleased to advise that the Trod was completed on the 20 August and several positive comments, including a letter, have been received from parishioners.

8. Restricted byway application (Burnham Green Lane & Jacks Lane)

Chairman explained that the Order was made on 1 August and subject to confirmation by the 12 October 2012.

9. Derelict property in The Street (Tarn Hows)

Cllr Schmidt withdrew from the meeting whilst this point was discussed. Chairman confirmed that various parishioners have complained about the condition of this property. The BCKLWN had previously served an Empty Dwellings Management Order but this has had little effect. **Resolved Clerk to send letter to Mr G Hall (BCKLWN Director responsible for planning) requesting that appropriate action be taken to deal with this derelict property.** Chairman explained that there appears to be five other empty properties in the village. **Resolved to consider a general policy that empty dwellings be brought back into occupation.**

Chairman confirmed that concerns have been raised regarding the state of the Wesleyan Chapel and the BCKLWN Neighbourhood Nuisance Team will carry out an inspection and report back to the Parish Council.

10. Amendment of Standing Orders for electronic communication, paragraph 9g

From:

g) To sign summonses to attend meetings of the Council;

To:

g) To issue summonses to attend meetings of the Council by delivery, post or electronic means, at least 3 clear days before the meeting;

Resolved to agree the amendment and the updated Standing Orders to be circulated to all Councillors.

11. Financial Matters
 - 11.1 The Receipts and Payments spreadsheet (Apr – Sept 2012) received and noted at the meeting.
 - 11.2-5 “Financial Matters” attached. **Resolved to agree all balances and approve payments.**

12. To receive other correspondence
 - 12.1 Request for funding Great Massingham area community cars
Clerk read out the letter received from the Chairman of the Great Massingham area community car scheme.
 - 12.2 Audit Commission re appointment of external auditor from 2012/13
Letter received and noted at the meeting.
 - 12.3 Mazars re completion of external audit for year ended 31 March 2012
Letter received and noted at the meeting.
 - 12.4 Thank you letter from St Mary’s Church re flower show donation
Letter of thanks received and noted at the meeting.

13. Cllr Chenery of Horsburgh report
Cllr Chenery reported as follows:-
 - 13.1 Mr S Betts, Chair of the Police Committee, has resigned from the Conservative Party in order to stand as an independent for the role of Police Commissioner.
 - 13.2 NCC has agreed a partnership with BT to deliver “Better Broadband” for Norfolk.
 - 13.3 NCC has released details of a Community Construction Fund.
 - 13.4 Parish Councils are asked to write to the Planning Inspectorate at Bristol requesting that the Planning Inquiry for the Willows Park incinerator is held locally i.e. in King’s Lynn.

14. To receive items for next Agenda
None

15. Date of next meeting 18 October 2012 at 7.30pm - Agreed
There being no further business the Chairman closed the Meeting at 9.01pm.

SYDERSTONE PARISH COUNCIL

Financial Matters Parish Council Meeting 20 September 2012

11. Financial Matters

11.1 Receipts and Payments spreadsheet (Apr – Sept 2012)

11.2	Bank balance from July minutes	13374.74	
	Deduct E.ON street lighting DD paid 13 August 2012	(64.70)	
	Add Tracker Account interest received on 3 Sept 2012	1.36	
	TOTAL		13311.40

11.3 Balance as at 1 Sept 2012

	Community Account	2139.57	
	Tracker Account	11170.47	
	Add Tracker Account interest received on 3 Sept 2012	1.36	
	(£4000.00 transferred from Tracker to Community account on 6 Sept but above balances are before this transfer)		
	Bank balances as at 3 Sept 2012	TOTAL	13311.40

11.4 Payments

	E-on Street Lighting (DD payment Sept 2012)	64.70
	101095 Amy Robsart Hall Hire	14.00
	101096 B Lloyd (Sept salary)	168.00
	101097 HMRC (Sept tax)	42.00
	101098 B Lloyd expenses (printer cartridge b/w)	17.48
	101099 R.Thompson (newsletter Sept print & distribution)	50.00
	101100 Poppy Appeal (Remembrance Day wreath)	20.00
	101101 Norfolk County Council (50% Creake road trod)	713.00
	101102 Mazars (external audit fee)	144.00
	101103 Playsafety Limited (playground annual inspection)	100.80
	101104 Great Massingham Area Community Cars (grant)	100.00

SUB TOTAL (1433.98)

11.5 Bank balances carried forward

TOTAL 11877.42