

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 21 June 2012 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Askew
Cllr M MacArthur
Cllr A Schmidt
Cllr G Taylor
Cllr Ms M Thompson
The Clerk

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1. Apologies for Absence
Cllr Daly.
 2. Parishioner's Time
None Present.
 3. Declarations of Interest
None.
 4. Minutes of May Council Meeting held on 17 May 2012
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
 5. Minutes of the Annual Parish Meeting held on 17 May 2012
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes, subject to one amendment underlined as follows:-**
 - 4.3 Art@Robsart Hall

Mrs Goff reported at the meeting that the Art Group is still running successfully and a recent general sale/tombola/refreshments/Photographic Competition raised £650 which has been donated to the church fabric fund. Mrs Goff gave thanks for the use of the Amy Robsart Hall.

6. Minutes of the Annual Parish Council Meeting held on 17 May 2012
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
7. Ongoing Items from the Minutes
 - 7.1 Longwater Gravel (Cllr Taylor & Cllr MsThompson)
Cllr MsThompson and Cllr Taylor reported on their recent visit to the Coxford Quarry hosted by Longwater Gravel Ltd. Several maps were presented at the meeting showing various stages of the 'quarry phasing' and a number of points were discussed. A Planning Application is expected to be made in Autumn 2012. **Resolved Cllr Ms Thompson to liaise with Simon Smith (Commercial Manager, Longwater Gravel Ltd) to invite Longwater Gravel Ltd to give a talk at the Amy Robsart Hall possibly on the second or fourth Thursday in September. The public would be invited as well as neighbouring Parishes.**

Chairman thanked Cllr Ms M Thompson and Cllr Taylor for attending the visit and giving the report at this meeting.

7.2 Mill Lane (Vegetation, Resurfacing, SatNavs)

Chairman reported with regard to the vegetation in Mill Lane that Sally Bettinson (NCC Highways) will arrange for the grass to be cut in the near future and for the flail cutter to cut the bushes and trees in the winter months. **Resolved Clerk to arrange a site meeting between NCC Highways, Bill Boyd and Syderstone Parish Council prior to the winter cut.**

Clerk advised the meeting that NCC Highways have confirmed that parts of Mill Lane and Tattersett Road are in this year's programme to be surface dressed (tar and chippings).

Chairman informed the meeting that NCC will not erect "No Through Road" signs for Norman Way. **Resolved that the Parish Council contact the main SatNav suppliers with a request that through traffic should not be advised to use Mill Lane, Syderstone.**

7.3 Creake Road (TROD)

Clerk advised that he had received notification from Sally Bettinson that a programme of works is being drawn up and NCC Highways will contact the Parish Council nearer to the installation time but currently they do not have an expected start date.

8. Grass cutting (NCC & BCKLWN)

Chairman referred to the confirmation received from Sally Bettinson that NCC Highways cut the verges twice during the year and they are currently in the middle of the first cuts. Clerk advised that he had received a complaint from a resident regarding the poor quality of grass cutting around the village sign and seat in Mill Lane. **Resolved Clerk to contact BCKLWN to ensure a return visit is made to carry out the necessary strimming.**

9. Financial Matters

9.1 The Chairman explained the 'Monthly Receipts and Payments Spreadsheet' for April to June 2012 received at the meeting.

9.2-5 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**

10. NCC – Norfolk Minerals and Waste Development Framework
Resolved no consultation comments to be made.

11. Mole control arrangements

Resolved Cllr Askew to inform the Clerk when mole control is required and the Clerk to make the necessary arrangements with the Contractor.

12. Street Lighting maintenance contract and electricity supply

Chairman explained that MHB Services Ltd went into liquidation and a new company (K & M Lighting Services Ltd) had been set up. The Liquidators had made a sale of MHB to Westcotec Ltd, located at Dereham. **Resolved that the street lighting maintenance contract be awarded to Westcotec Ltd from 1 July 2012, subject to the evaluation of the remaining outstanding tender response, if it is received before that date.**

Chairman advised that E.ON had recently removed our 2% discount for payment by Direct Debit. **Resolved that Syderstone Parish Council formally complain to E.ON regarding the withdrawal of our 2% discount for payment by Direct Debit.**

13. Localism Act – new Code of Conduct

Chairman referred to the various reports previously circulated regarding the new Code of Conduct. New Code to be adopted by 1 July 2012. **Resolved that Syderstone Parish**

Council adopt the same Code of Conduct as the Borough Council, subject to seeing the final draft, when that has been agreed and adopted by the Borough Council.

14. Audit Commission – consultation on appointment of external auditor for 2012/13 and future years
Correspondence from the Audit Commission received at the meeting. **Resolved to agree with the appointment of Mazars LLP as external auditors.**
15. NCC Registration of Burnham Green Lane and Jack's Lane route as a restricted byway
Details had been previously circulated. All Councillors thanked the Chairman for the work he had done in respect of this application. **Resolved that Syderstone Parish Council support the made order for a Public Right of Way (PROW) in respect of the tracks known as Burnham Green Lane and Jacks Lane.**
16. Planning – Resite conservatory to rear (initial consent varied to new position) at The Lynn Arms, Syderstone – Reference No. 12/00731/F
Resolved to support the application because of an improvement to the facility for the village.
17. Cllr Chenery of Horsburgh report
Cllr Chenery attended at the close of the meeting and reported as follows:-
 - 17.1 The Borough Council had this evening adopted the LGA Code of Conduct without amendment, a proposed amendment was voted down.
 - 17.2 Cllr Chenery undertook to inspect and report on the responsibility for cutting the grass on the hedge side of the pavement between Ten Cottages and Ashside.
18. To receive items for next Agenda
 - 18.1 Reimbursement request of £40 for Cllr MacArthur's course attendance.
 - 18.2 Chairman read out the letter he had received from Brian Poulson expressing his thanks to the Parish Council for arranging the regular grass cutting of the church yard. A Parish Council display at the church Festival of Flowers to be considered at the next meeting.
19. Date of next meeting Thursday 19 July 2012 at 7.30 pm. - Agreed

There being no further business the Chairman closed the Meeting at 8.51pm.

SYDERSTONE PARISH COUNCIL

Financial Matters Parish Council Meeting 21 June 2012

9. Financial Matters

9.1 Available funds spreadsheet April to June 2012

9.2	Bank balance from May minutes	14687.04	
	Add Tracker Account interest received on 6 June 2012	1.17	
		TOTAL	14688.21

9.3	Balance as at 1 June 2012		
	Community Account	3577.74	
	Tracker Account	11169.30	
	Less unpresented cheque (101077) Paper Klip Ltd	(40.00)	
	Less unpresented cheque (101078) NPFA	(20.00)	
	Add Tracker Account interest received on 6 June 2012	1.17	
	Bank balances as at 6 June 2012	TOTAL	14688.21

9.4 Payments

E-on Street Lighting (DD payment June 2012)	64.70
101082 Amy Robsart Hall Hire	14.00
101083 B Lloyd (June salary)	168.00
101084 HMRC (tax)	42.00
101085 B Lloyd expenses (print cartridge)	17.48
101086 Mole Control & Pest Services Ltd	375.00

SUB TOTAL (681.18)

9.5	Bank balances carried forward	TOTAL	14007.03
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