

SYDERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting
Held on Thursday 17 November 2011 in Amy Robsart Hall

PRESENT: Cllr R Thompson (Chairman)
Cllr M Askew
Cllr G Taylor
Cllr Ms M Thompson
The Clerk
One Parishioner

1. Apologies for Absence
Cllr A Schmidt and Cllr M Chenery
2. Parishioner's Time
 - 2.1 Mr Felmingham enquired if the Parish Council had sent letters recently received by residents in The Street regarding trees overhanging onto the pavements. Chairman confirmed that the Parish Council had only contacted residents where foliage had obscured the street lamps and suggested that the letters Mr Felmingham referred to may have been sent by the Borough or County Council.
 - 2.2 Mr Felmingham explained that he had received a complaint from a walker who could not access the pathway past the old mushroom farm off Mill Lane. Chairman advised that it is not the Parish Council's responsibility to maintain the pathway access. The walker may have deviated from the route of the pathway.
3. Declarations of Interest
Cllr Ms Thompson declared an interest in Item 12. Chairman declared a personal interest in Item 12.
4. Minutes of October Council Meeting held on 20 October 2011
Minutes of the above meeting had been circulated. **Resolved to approve the Minutes.**
5. Ongoing Items from the Minutes
 - 5.1 Parish newsletter
Chairman circulated at the meeting the draft Newsletter No. 35 December 2011. **Resolved for Clerk to ensure that payments for advertisements are paid up to date and it was agreed there would be no price increase.**
 - 5.2 Application for footpath extension in Creake Road (TROD)
Chairman explained that Norfolk County Council had budgeted £80 per square metre resulting in a total cost of £8,000 for the TROD of which £4,000 would be payable by the Parish Council. Cllr Chenery had previously confirmed his support for this application if the Parish Council wish to proceed. **Resolved agreed the Parish Council cannot afford the contribution required but the Parish may consider trimming the footpath in the future.**
 - 5.3 NCC Road sign washing
Chairman explained that Norfolk County Council are offering payments for washing 70 signs located in the village. Following discussions concerns were raised regarding

Health & Safety and liability. **Resolved Parish Council not to undertake these duties.**

6. Planning Matters
 - 6.1 Planning application (ref 11/01640/F) Remove existing lean-to and erect conservatory at rear of public house at The Lynn Arms.
Cllr Askew proposed support for the application, Cllr Ms Thompson seconded. All agreed. **Resolved planning application supported because of an improvement to the facility for the village.**
7. Financial Matters
 - 7.1/3 "Financial Matters" attached. **Resolved to agree all balances and approve payments.**
8. Mill Lane bracken cutting
Cllr Askew marked on a map the area in Mill Lane where the bracken needs cutting back 8 feet and also indicated on the map where the serious accident occurred. **Resolved Clerk to pass a copy of the map to Bill Boyd of Norfolk Wildlife Trust for them to take the appropriate action.**
9. Parish Clerk confirmation of probationary period
All agreed. **Resolved to confirm appointment.**
10. Approval for additional hours for Clerk to do archive filing
Cllr Ms Thompson explained that the Clerk has inherited a significant amount of records from the previous Clerk which require minimising and reorganising into filing cabinets. **Resolved to pay Clerk up to 10 additional hours to carry out this work.**
11. Cllr Chenery of Horsburgh report
No report as Cllr Chenery absent.
12. Chiplow & Jacks Lane Wind Farms Public Inquiry
Chairman reported that he had attended the pre Inquiry meeting held on the 16 November with the Inspector and other parties. He confirmed that whilst the public have an opportunity to put forward points to the Inquiry, this must be supported by clear evidence.

Discussion then followed regarding possible advertising campaign prior to the Inquiry. **Resolved agreed no action to be taken.**
13. To receive other correspondence
 - 13.1 Letter from CGM Landscapes re grounds maintenance
Chairman explained that CGM Landscapes were interested in quoting for the grounds maintenance works. All agreed that the current contractor provided a good value for money service. **Resolved Clerk to write to the current contractor (TTSR) to thank them for the good service received this year and to ask for confirmation that they would be willing to continue next year on the same terms.**
 - 13.2 Letter from Norfolk Accident Rescue Service requesting a donation
Resolved no donation to be made.
 - 13.3 Letter from Citizens Advice North Norfolk requesting a donation
Resolved no donation to be made.
14. To receive items for next Agenda
The following items were raised:-
 - 14.1 Rangers December visit. All to let Clerk know as soon as possible any items for the Rangers to action.

- 14.2 Agreed that the November 2012 meeting to be held a week early on Thursday 8 November 2012 as the hall is already booked for the third Thursday.
 - 14.3 Chairman confirmed that the application for a permanent vehicle activated sign has been unsuccessful but Norfolk County Council are arranging for a temporary Speed Awareness Message sign to be placed in the village within the next three months.
 - 14.4 Clerk to establish from the Borough Council the timetable for 2012/13 Precepts and whether any restrictions apply.
 - 14.5 Cllr Askew advised that he may be able to replace some of the rotten timber for the playground equipment which may avoid taking them out of use.
15. Date of next meeting Thursday 15 December 2011 at 7.30p.m. – Agreed

There being no further business the Chairman closed the Meeting at 8.55p.m.

SYDERSTONE PARISH COUNCIL

Financial Matters Parish Council Meeting 17 November 2011

7. Financial Matters

7.1	Balance as at 1 November 2011		
	Community Account	3346.33	
	Tracker Account	7167.52	
	Less Football Club Funds	(600.04)	
	Less Cricket Club Funds	(181.27)	
	Less unrepresented cheque MHB	(52.45)	
	Less unrepresented cheque Poppy Appeal	(20.00)	
	Available funds at 1 November 2011	TOTAL	9660.09
7.2	Payments		
	E-on Street Lighting (DD payment Nov 2011)	62.21	
	101036 Amy Robsart Hall Hire	14.00	
	101037 MHB Street Lighting maintenance	52.45	
	101038 B Lloyd (Nov salary)	160.00	
	101039 HMRC (tax)	40.00	
	101040 Clerk expenses (mileage £8.40, ink cartridge £14.97)	23.37	
	101041 Paper Klip Ltd (Dec Newsletter printing)	40.00	
	101042 G.Taylor (Dec Newsletter distribution)	10.00	
		SUB TOTAL	402.03
7.3	Available funds carried forward	TOTAL	9258.06